



Student Handbook

2026-2027

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WEBSITE: www.ccscolts.org

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CCS Main Phone Number	252-431-1333
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CCS Website Address	www.ccscolts.org

Section 1: Introduction

1.1: A Letter from the Head of School:

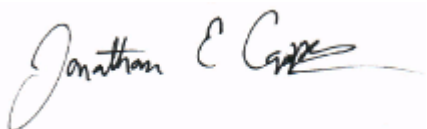
We are thrilled to have you as a student at Crossroads Christian School. Our prayer is to see our students grow in the Lord and to see them serve Him. Christian education is a wonderful privilege that carries an awesome responsibility. Through the partnership of the Christian school and a Godly home, children are best equipped to develop their gifts to meet life's challenges. With CCS's excellent Christian educators, we believe our students will be well-equipped both spiritually and academically. To successfully reach our goal in raising Godly men and women, we as parents and professionals must daily ask God for wisdom, seek knowledge, search for understanding, and model Jesus Christ.

We are excited about what God is going to do in our school this year. We are glad that He has chosen you and your child to be part of our school body. We would like to welcome you to a new school year and thank you for your commitment to Christian education. We are particularly excited about working with you in developing Christian leaders. We are committed to providing resources and organizations that will contribute to the growth of students to become respectful and responsible citizens.

As you read the pages of this handbook, I trust your heart will join ours in philosophy, doctrine, discipline, and commitment. By signing the handbook agreement in your FACTS online enrollment, you are pledging your support to Crossroads' policies and procedures. As you sign this agreement, we form a partnership – joining our family and striving for excellence. May we work together in harmony to honor and glorify our Lord. We covet your prayers and energetic support as we strive to develop each and every student. If you have any questions or concerns, do not hesitate to contact us.

Listen, my son, to your father's instruction and do not forsake your mother's teaching. – Prov. 1:8

For His Glory,



Head of School

1.2: School Verse

Romans 12:2

“And do not be conformed to this world, but be transformed by the renewing of your mind, that you may prove what is that good, and acceptable and perfect will of God.”

1.3: Mission Statement

Crossroads Christian School partners with parents to develop the whole child by providing a challenging academic environment in which to prepare men and women to serve Christ and their community from a biblical worldview.

1.4: Vision Statement

Crossroads Christian School seeks to lead students to faith in Jesus Christ and to develop young men and women who adhere to a Christian worldview and prepare them to participate as Godly members of home, church, and society.

1.5: Philosophy of Education

The philosophy of education at Crossroads Christian School is to partner with parents to educate students in the essentials of culture and its arts and sciences, giving special emphasis to the Christian faith and the ethics revealed in the Bible. Our goals are to:

- prepare students to impact and serve Christ and their society through the proper teaching of all disciplines, academic and spiritual (II Timothy 3:16-17; II Peter 3:18; II Peter 1:5-9; I Peter 1:13; II Timothy 2:15; Luke 2:52; Matthew 28:19-20);
- teach and affirm the divine inspiration of the entire Bible (II Timothy 3:16-17; II Peter 1:19-21);
- teach of the creation of man and his environment by direct act of God (Genesis 1:1; Genesis 1:26,27, 31; Jeremiah 1:5; John 1:1-3; Psalm 139:13-16; Psalm 19:1-6);
- teach of the vicarious atonement for the sins of all peoples by the shedding of Jesus Christ's blood on the cross (Romans 10:9; Romans 3:23-25; Hebrews 13:12; Hebrews 9:22-28; I Peter 3:18; John 3:16; I John 1:7); and the resurrection of His body from the tomb (I Corinthians 15:3-4; I Peter 3:18; II Corinthians 5:15; Hebrews 9:22-28);
- and teach of God's power to save mankind from sin through the new birth of regeneration by the Holy Spirit and the gift of eternal life by the grace of God (John 14:6; I John 2:2; Ephesians 2:8-9; Romans 5:8-10; John 3:16-17; Titus 3:5; Romans 6:22-23; II Corinthians 5:17).

Through implementation of these goals, we seek to prepare students to serve Christ and their community from a biblical worldview.

1.6: CCS Statement of Faith

The general nature and object of the corporation shall be to conduct an institution or institutions of learning, for the general education of youth in the essentials of culture and its arts and sciences, giving special emphasis to the Christian faith and the ethics revealed in the Holy Scriptures; to prepare young people academically and spiritually to impact society; to affirm unqualifiedly and to teach the divine inspiration of the entire Bible, the creation of man by the direct act of God, His vicarious atonement for the sins of all people by the shedding of His blood on the cross, the resurrection of His body from the tomb, His power to save mankind from sin, the new birth through the regeneration of the Holy Spirit, and the gift of eternal life by the grace of God. This statement of faith shall never be amended, modified, altered, or changed as to the provisions hereinbefore set forth.

1.7: Core Values

We believe that in all efforts, at all levels, and in all activities, these core values must be the foundation of our mission. We must do the following:

- partner with parents;
- develop the whole child for academic and spiritual excellence;
- teach and encourage a life-long love of learning;
- emphasize academic excellence in culture and its arts and sciences;
- encourage and model spiritual excellence in the Christian faith and biblical ethics;
- prepare students for a life that impacts and serves Christ and their community from a biblical worldview.

1.8: Working with the Home & Biblical Lifestyle Policy

In promoting Christ-centered family values, Crossroads Christian School will endeavor to support and strengthen the family by sharing, when the opportunity arises, the plan of salvation with unsaved family members and by promoting spiritual growth within the family by encouraging consistent involvement in the local church. Crossroads Christian School encourages parents to realize their responsibility for the spiritual, moral, and social education of their children.

Crossroads Christian School's biblical role is to work in conjunction with the home to mold students to be Christlike. On occasion, the atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, sexual immorality, homosexual sexual orientation, or inability to support the moral principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.

1.9: Expected Student Outcomes

Crossroads Christian School partners with parents to develop the whole child by providing a challenging academic environment in which to prepare men and women to serve Christ and their community from a biblical worldview. The expected student outcomes align with the desire to develop the whole child, focusing on spiritual, cognitive, social, emotional, and physical growth.

CCS seeks to produce graduates who:

Approach life with a biblical worldview (Heart)

- Surrender to Jesus as Lord.
- Find personal identity in Christ.
- Direct personal will, desires, passions, affections, and perceptions toward biblical Truth.
- Apply biblical principles and values to everyday life situations.
- Live with an eternal perspective of trust in the sovereignty and goodness of God.

Engage culture with truth and integrity (Soul)

- Live with a “love your neighbor as yourself” mentality.
- Analyze culture: Receive what may be received, redeem what may be redeemed, and reject what must be rejected.
- Articulate and defend a biblical worldview while having a basic understanding of opposing worldviews.
- Serve others with generosity and compassion.
- Consistently work in a way that honors God, demonstrating diligence, honesty, leadership, and teamwork.

Continue to grow academically and spiritually as a disciple of Christ (Mind)

- Analyze, interpret, evaluate, and synthesize concepts within various contexts.
- Stretch intellectual boundaries.
- Use God-given mental faculties to think critically, reason, solve problems, and make wise decisions.
- Continue as a student of the Bible and active participant in the Body of Christ.
- Develop a Christ-like character through growth in the Fruits of the Spirit.

* Crossroads will conduct spiritual formation assessments in 3rd, 5th, 8th, & 12th grades annually.

Utilize personal resources for Kingdom purposes (Strength)

- Maintain habits that promote physical health.
- Live open-handed, willing to have personal resources used for Kingdom purposes.
- Personally carry out the Great Commission locally and around the world in a culturally sensitive manner.

1.10: Doctrinal Statements

- We believe the Bible to be inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:15, II Peter 1:21).
- We believe there is only one God, eternally existent in three persons—Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
- We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, 7:26), His miracles (John 2:11), His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His resurrection (John 11:25, I Corinthians 15:4), His ascension to the right hand of the Father (Mark 16:19), and His personal return in power and glory (Acts 1:11 and Revelation 19:11).
- We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ and that only by God’s grace and through faith alone we are saved (John 3:16-19, 5:24, Romans 3:23, 5:8-9, Ephesians 2:9-10, Titus 3:5).
- We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).
- We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, I Corinthians 12:12-13, Galatians 3:26-28).
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14, I Corinthians 3:16, 6:19-20, Ephesians 4:30, 5:18).

1.11: Statement on Marriage, Gender, and Sexuality

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person. We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18; 7:2-5, Hebrews 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

- We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, incest, and use of pornography) is sinful and offensive to God (Matthew 15:18-20; 1 Corinthians 6:9-10).
- We believe that in order to preserve the function and integrity of Crossroads Christian School, and to provide a biblical role model to the school's members and the community, it is imperative that all persons employed by CCS in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality (Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22).
- We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9-11).
- We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hatred and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Crossroads Christian School.

1.12: Leadership

Crossroads Christian School is an independent, non-denominational, community school.

1.13: Governance

Crossroads Christian School is governed by a Board of Directors consisting of local professionals. Daily operations of the school are governed by the Head of School.

1.14: Accreditation

Crossroads Christian School is accredited by the Association of Christian Schools International (ACSI) and by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), a division of Cognia.

1.15: School Colors

Navy blue, hunter green, and white

1.16: School Mascot

Crossroads Christian Colts

1.17: School Logo

The school logo is a shield displaying our mascot and the cross.



Section 2: ADMISSIONS

2.1: Admissions Philosophy

Crossroads Christian School is open to anyone interested in receiving a Christian education, from preschool through twelfth grade, whom the school finds qualified for admission and who agrees (and whose parents agree) that he or she shall abide by CCS policies. It is to be understood that attendance at CCS is a privilege and not a right. This privilege is forfeited by any student or parent who does not conform to the school's standards of conduct and/or who is unwilling to adjust to our environment.

All students must agree to apply themselves honestly and wholeheartedly to "study to show [themselves] approved unto God" (2 Timothy 2:15). They also agree to be courteous and respectful to their peers, staff, faculty, and CCS property.

2.2: Non-Discrimination Policy

Crossroads Christian School admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. The Non-Discrimination Policy of Crossroads Christian School also includes the hiring of faculty and administrative staff. CCS makes no distinction concerning an individual's race or ethnic background because we acknowledge that there can be no preferential treatment with God (Romans 2:11).

Crossroads Christian School operates in accordance with the Civil Rights Act of 1964 and section 504 of the Rehabilitation Act of 1973. Both of these Acts, as amended, prohibit discrimination on the basis of the applicant's age, race, color, sex, national or ethnic origin, or physical handicap.

Crossroads Christian School is a private religious-oriented institution of higher education. We reserve the right to select all employees by specific religious preference who can contribute to the stated religious objectives of the organization. This position is taken under the authority granted within the provisions of Public Law 92-261 (Equal Opportunity Act of 1972), Section 702, 703 (e) and Title 41, chapter 60, Subpart 60-50.

No person shall be denied enrollment, be excluded from participation in, be denied the benefit of, or subjected to discrimination in any program or activity, on the basis of sex, race, color, national origin or ethnic group. For the safety and well-being of our students and employees, students and/or employees with a life-threatening communicable disease may not attend or work at the CCS. Decisions regarding attendance or employment will take into account multiple medical professionals with expertise in the disease. As a Bible-based educational institution, CCS adheres to the biblical teaching that homosexuality is not an acceptable lifestyle. CCS does not employ teachers or accept students who are homosexual or bisexual.

The biblical and philosophical goal of Crossroads Christian School is to develop students into mature, Christlike individuals who will be able to exhibit a Christlike life. Of necessity, this involves the school's understanding and belief of what qualities or characteristics exemplify a Christlike life. Even though parents may personally believe differently, while enrolled at Crossroads Christian School all students are expected to exhibit the qualities of a Christlike life espoused and taught by the school and to refrain from certain activities or behavior. Thus, Crossroads Christian School retains the right to refuse enrollment to or to expel any student who engages in sexual immorality, including any student who professes to be homosexual/bisexual or is a practicing homosexual/bisexual, as well as any student who condones, supports, or otherwise promotes such practices (Leviticus 20:13, Romans 1:27).

2.3: Admissions Procedures

Applying and re-enrolling students is an online process. Visit our website at <https://ccscolts.org/admissions/application-process/> for complete information. For assistance, contact our office at 252-431-1333.

NOTE: To enter kindergarten in the state of North Carolina, a child must have reached his/her fifth birthday by August 31 of the school year in which he/she is presented for enrollment.

Policy Regarding Senior Transfers: Crossroads does not accept senior transfers after a school year starts.

Please note: Failure to disclose requested information may result in the non-acceptance or dismissal from Crossroads Christian School.

2.3.a: Financial Matters

Tuition & Fees

- See the school website or contact the school office for current tuition and fee rates and policies.

Tuition Payment Options:

- **Option A: Full Payment Plan.** This plan offers full-time students a 3% discount if tuition is paid in full by July 1. If not paid by July 1, the discount is forfeited. This discount does not apply to part-time preschool students, students receiving tuition assistance, or students receiving the ESA+ or Opportunity Scholarship.
- **Option B: Monthly Payments.** This plan is payable by bank draft through FACTS. FACTS drafts are made on the 5th and 20th of each month. No monthly payments will extend beyond June 1. Any accounts 30 days past due will result in a student's temporary suspension until the accounts are current. Records are not transferable to other schools for accounts that have past-due balances.

Students will not be allowed to attend class if fees have not been paid.

Notary Fees

Some forms may need to be notarized. For example, overnight field trips require a notarized permission form. As an option for parents, Mrs. Lisa Williams, the CCS Financial Administrator, is a notary public and can notarize forms for a fee of \$5.

Stewardship

Financial stewardship regarding expenses related to Crossroads is expected. Enrollment at CCS is a year-long contract between parents and the school. Budgets and teacher contracts are set according to the assumption that students are enrolled for the entire school year.

All unpaid balances should be settled in a timely manner. Any accounts 30 days past due will result in a student's temporary suspension until the accounts are current.

Any payments (tuition, lunch accounts, fundraisers, CCS wear, etc.) made to the school or through FACTS that are returned as NSF (Non-Sufficient Funds) will result in a \$35 fee. FACTS also charges a \$30 NSF fee in addition to our fee.

2.4: *Withdrawal Procedures*

Early withdrawals create an opening CCS may not be able to fill. Students withdrawing prior to the first day of school will forfeit all fees paid. Parents must schedule a meeting with the Head of School to receive a Student Withdrawal Form. *Records are not transferable to other schools without this meeting.*

- Any tuition paid prior to school starting will be refunded in its entirety.
- After the first day of school, families withdrawing students will be responsible for the current month plus two additional months' tuition for each student in attendance. Any fees and fines must be paid in full prior to report cards, permanent records, transcripts, etc. being distributed or transferred.
- Students withdrawing from CCS at the end of a school year must have all tuition, fees, and fines paid in full prior to report cards, permanent records, transcripts, etc. being distributed or transferred. School-related materials (textbooks, workbooks, etc.) must be returned to the homeroom teacher. *Records are not transferable to other schools for accounts that have past-due balances.*
- Records will be transferred to the requesting school upon receipt of a formal written request from the school.

2.5: *Students with Special Needs*

The term "special needs" commonly defines children with an array of diagnoses that make learning difficult for them. These diagnoses may include medical, behavioral, developmental, learning, and /or mental health issues. A special needs student is one whose disability greatly impacts his or her ability to be successful in a structured social and academic environment. "Special needs" would also include any other inability to work on tasks that hinders or distracts others within the learning environment.

Crossroads Christian School may admit a limited number of students with minor medical, behavioral, developmental, learning, and/or mental health issues into mainstreamed classroom environments. CCS does not provide resources for students with more extensive needs.

The student must have a current IEP or documentation of special needs from a professional before accommodations or modifications are implemented in the regular classroom. A student with special needs must be able to work independently to be successful at CCS. Parents must be willing to review/practice skills at home with the child or hire a tutor, if needed.

NOTE: If teachers feel there is an undiagnosed special need, the school will recommend to the parents/guardians that the student be tested through the public school system (Local Education Agency-LEA) or through private testing.

Section 3: ACADEMICS

Students must demonstrate an appropriate degree of success in the classroom to be given opportunities to participate in other aspects of school life. Academic issues will be regulated as indicated in each area mentioned below. Parents/guardians have the ability to monitor their students' academic progress, school news, calendar events, lunch accounts, and more through FACTS, a data management and communication tool available through a link on the school website.

3.1: Academic Scale

Preschool & K4

Students in preschool receive report cards every nine weeks. Progress is assessed using the following scale:

E	Excellent
S	Satisfactory
I	Improving
N	Needs Improvement
U	Unsatisfactory
NA	Not applicable

1st – 12th

The academic performance of students in grades 1-12 is assessed using the following scale (FACTS rounds up at the .5 mark.):

97-100	A+	77-79	C+
93-96	A	73-76	C
90-92	A-	70-72	C-
87-89	B+	67-69	D+
83-86	B	63-66	D
80-82	B-	60-62	D-
		0-59	F

Kindergarten

Students in kindergarten receive report cards every nine weeks. Progress is assessed using the following grade level proficiency standards scale:

1	Not meeting grade level proficiency standards
2	Inconsistently meets grade level proficiency standards
3	Meets grade level proficiency standards
4	Exceeds grade level proficiency standards
N/A	Not applicable at this time

3.2: Conduct Scale

CCS believes that citizenship, or conduct, is of primary importance. The following scale is used to assess student conduct (labeled "Citizenship" on report cards).

EX	Excellent
AA	Above Average
AV	Average
NI	Needs Improvement
UN	Unsatisfactory

3.3: FACTS

FACTS (formerly known as RenWeb) is our school management system that provides students and parents/guardians with access to student information, grades, student attendance, lunch accounts, calendar dates, class assignments, etc. Faculty and staff use FACTS for all email communication with parents/guardians. It is the responsibility of our parents/guardians to update all email address information with our school office to receive email announcements. Parents/guardians **MUST** check their email regularly to stay up to date with all school announcements. [FACTS website: <https://factsmgt.com/>]

	The parents' side of FACTS is called Family Portal. To log in to your Family Portal, visit the school website at www.ccscolts.org and click on the FACTS login icon on the home page. The school's district code is CCS-NC. You will be prompted for this code the first time you log in. Parents are strongly encouraged to check their FACTS Family Portal accounts daily to keep up with student progress. <i>Parents and students should not share the same login.</i> Direct link to Family Portal login: https://sis.factsmgt.com/accounts/Account/Login
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3.4: Report Cards

Report cards for grades K5-12th will be provided at the end of each quarter by email and available on FACTS. Parents should follow their student's progress through FACTS Family Portal daily and may request a conference with a teacher by contacting him/her through appropriate means (email/telephone).

3.4a: Withholding Transcripts & Report Cards

Upon failure to pay outstanding tuition and fees, transcripts and final report cards will be withheld.

3.4b: Withholding Report Cards – End-of-Year Cleanup

Students are expected to take all personal property home for the summer. Failure to complete proper cleanup and checkout will lead to blocked FACTS access, additional fees, and withholding of report cards and permanent records.

- Return all books to subject teachers by the last day of school or pay fines/replacement costs.
- Return tablets, tablet pens, and chargers by the last day of school or pay repair/replacement costs.
- Return library books or pay fines/replacement costs.
- Clean out locker.
- Return sports uniforms or pay replacement costs.
- Pay outstanding balances (tuition, club-related dues, lunch, library, after-care, etc.).

Any personal property left after the last day of school will become property of CCS.

3.5: Academic Probation and Dismissal

All new students and others designated by administration will be placed on a nine-week academic probation, which will permit the student and the school to assess the success of the student's placement at Crossroads Christian School. This initial probation does not prohibit participation in extracurricular activities, excluding athletics. See Section 9.7 for specific information regarding participation in sports.

Academic probation is subject to teacher and/or administrative review. Students who are subject to probation will be evaluated at the end of the quarter. Students who remain on probation for one full semester (two quarters) will be reviewed by the administration and may be subject to dismissal.

Students will be placed on academic probation if any of the following occur:

- Below a 70 average of all core classes*
- An "F" in any class, including electives

*Core classes: Bible, History, English, Math, and Science

NOTE: For 9th-12th grades: Core classes also include Foreign Language and any class that meets five days a week.

Students who fail English or Math for the current scholastic year are subject to retention and will be required to take summer courses to earn the credit needed. Crossroads Christian School is not required to provide the summer remediation.

Students who fail English or Math and two other core courses for the current scholastic year will be retained.

Students who fail English and Math for the current scholastic year will be retained.

3.6: Parent-Teacher Conferences & Communication

Conferences (K4 thru 4th)

Conferences will be conducted during the first semester and are available upon request by parents or teachers during the remainder of the school year. Conferences must be scheduled in advance and should take place after school hours. Parents are not allowed to "drop in" on a teacher during the school day without an appointment. All visitors to the school **MUST** sign in at the front desk. During the school year, parents and teachers are able to communicate through school email and FACTS.

Conferences (5th-12th)

Conferences for upper school are available upon request by parents or teachers. Conferences must be scheduled in advance and should take place after school hours. Parents are not allowed to “drop in” on a teacher during the school day without an appointment. All visitors to the school MUST sign in at the front desk. During the school year, parents and teachers are able to communicate through school email and FACTS.

3.7: Course Assignments

Course selections are assigned by the administration based upon graduation requirements; however, in certain cases, courses may be requested by students based on academic preference (i.e., Honors courses). Students can make appointments with the Guidance/College Admissions Counselor to discuss college and career plans.

3.8: Student Textbooks

Textbooks issued to students during an academic year will consist of consumable and non-consumable materials. The textbook fee covers the cost of consumable materials and the rental of non-consumable materials. If books are lost or destroyed during the year, replacement cost is the responsibility of the individual families. Books that are damaged, yet still usable, will be assessed a “damage fee” to be determined by the condition of the book. Students must use book covers for all hardback books.

3.9: Student Computer Resources & Printing**Dell Latitude 3140 2-in-1 Tablets**

CCS will provide each 6th-12th grade student with a Dell Latitude 3140 2-in-1 tablet (Width: 11.96” - Depth: 8.18”). Students in grades 8-12 will be able to take these devices home with them at the start of the year, with students in grades 6th and 7th given the opportunity to take them home at a later date, as determined by teachers and administration. Prior to obtaining the device, both the student and parent will sign paperwork outlining acceptable use and the costs for a damaged/lost device or accessories. Students will be financially responsible for the devices, so we require them to store and transport their devices properly by using the provided cover specifically designed for this computer. If the cover or computer is damaged in any way, students should report it to IT immediately.

Printing

Printing school projects, assignments, reports, etc. is the responsibility of the student. Students should not “plan” to print their assignments at school the day a project is due or expect to be allowed to be out of class to print assignments for that class. Plan ahead. Fees apply to any printing done at school.

3.10: Schedule Changes (“Drop/Add”)

Students must make schedule changes by the end of the first full week of school (including electives), with approval from the Guidance Counselor. The counselor has the CCS Drop/Add Form, which requires signatures from teachers, parents, and the counselor. Students are required to be in a class for each period of the day.

NOTE: Students will have until the end of the third full week of school to drop/add an honors enrollment class. If students drop an honors enrollment class, they move to a CP class and their grades will transfer to the new class.

3.11: Test Limits

Students will not have more than: 1) two tests and one quiz, 2) three quizzes, or 3) one test and two quizzes on any given day. Pop quizzes are excluded from this limit.

3.12: Homework

Homework is an essential component to our students’ learning, introducing and reinforcing material covered in the classroom and allowing parents to stay actively involved in their child(ren)’s education. It also builds study skills and time management skills that are essential throughout their educational pursuits and later in life.

1. Homework assignments for elementary students will be left to the discretion of the individual teacher, who has been directed to follow a graduated time system of a maximum of 50 to 60 minutes of work per night. Students work at different speeds, so this time frame will vary based upon student ability.
2. Homework assignments for upper school students will be left to the discretion of the individual teachers, who have been directed to follow a time frame of 20 minutes on average in a middle school or college prep class (CP) and 40 minutes in an honors class, per night. Students work at different speeds, so this time frame will vary based upon student ability. (Homework for concurrent courses will vary and will be determined by each course's requirements.)
3. For class-specific homework policies, lower school families can refer to the class handbook and upper school families should refer to the syllabus for each class.
 - *Upper school:* Homework that is assigned at the beginning of a week may change during the week as the class progresses; it is the student's responsibility to make note of any additions or revisions made by the teacher in class, whether through verbal instruction, on the whiteboard, in OneNote, via Remind texts, in FACTS, etc.
4. Elementary students may have scheduled assessments on Thursday with prior notice.
5. Upper school classes must have prior administrative approval for quizzes or tests on Thursdays.
6. Students are allowed to receive homework assignments on weekends, including studying for tests and quizzes or working on projects.
7. All work should be clear and legible. A teacher may refuse to accept any work that does not meet these two standards.
8. Written work in every class, beginning with 3rd grade, is subject to being checked for spelling and grammar. Work may be graded on both content and grammar.

3.13: Extra Credit/Bonus Points

Bonus points and extra credit are rare and will not be given at the end of a quarter to help a student's grade. If any extra credit opportunities are given, they will be given to the entire class.

3.14: Incomplete/Late Policy: All Assignments (Homework/Projects/Reports, etc.)

- **Grades K4 – 4th:** Students should follow classroom policy on late/incomplete work.
- **Grades 5th – 12th:** We are preparing our students in upper school to establish good habits now to prepare them to handle college and careers. Late or incomplete work is unacceptable. If a student fails to turn an assignment in when it is due, an "M" (Missing) will be recorded for that assignment in FACTS, and the assignment grade will be calculated as a zero. Students who fail to turn in assignments when due will have five days or until the end of the current grading period (quarter), whichever comes first, to turn in a late assignment with a penalty deduction of 15% per day.

1 day late	2 days late	3 days late	4 days late	5 days late
85% max	70% max	55% max	40% max	25% max

3.15: Make-up Work

- Students who are absent the day a project/presentation/report/research paper, etc. is due must turn in the assignment on the original due date (via email or drop-off by parent, another student, etc.). It is the student's responsibility to verify that the teacher received the assignment on the due date.
- Students who miss the day before a previously announced assessment (quiz or test) or assignment is due, are still responsible to take the assessment or submit the assignment on the original due date.
- Students who miss the day an assignment is given, with an excused absence or due to a suspension, will have the number of days missed plus an additional day to turn in all work.
- Students who miss the day before a previously announced assessment (quiz or test) or assignment is due are still responsible to take the assessment or submit the assignment on the original due date.

Guidelines for Obtaining Make-up Work

1 Day Absent: If a student misses one day of school, that student will meet with the teacher the following day to obtain a list of all work missed on the day of the absence. Parents will be able to come by the school to pick up the student's textbooks on the day of the absence if they desire, but teachers will not be able to give them a detailed list of the missing work on that same day. Parents should be able to check FACTS for most of the work missed for one day.

2 or More Days Absent: If a student misses two or more days, the parent can contact the teacher or school to request all the missing work for the days missed (or that will be missed). The teacher(s) will have all the missing work and textbooks available for parents to pick up between 3:00 p.m. – 3:30 p.m. Teachers will do their best to have everything in the front office by 3:00 p.m., but we cannot guarantee it will be there before 3:30 p.m., depending on the amount of work that has to be compiled. Parents should be able to check FACTS for most of the work missed.

Planned Absences: Students with planned excused or unexcused absences need to consult with teachers and may be required to complete some work or tests prior to the absence. Time frames for make-up work for students with planned unexcused absences do not follow the standard make-up policy and will be determined by the individual teachers.

3.16: Exams

Students in 6th - 11th grades will be required to take comprehensive exams at the end of the 4th quarter. Exams calculate as 10% of the final grade; exam grades have no effect on a quarter grade.

NOTE: Exams for 6th - 8th grade classes calculate as two test grades for the 4th quarter.

Upper School Final Exams
6 th – 11 th Grades
English Math

All 6th-11th grade students are required to take final exams on the scheduled exam days – No exemptions. Students with an unexcused absence on the scheduled exam day will receive a grade of 0% for the exam.

Middle school students taking high school courses for credit follow the high school grading rules.

NOTE: Students finishing their exams early may not leave the classroom until the exam period ends.

3.17: Class Rank

Class rank, final GPA (Grade Point Average), and four-year academic awards are figured using a 4.0 scale for college preparatory classes and a 5.0 scale for honors classes. Grade point average is figured by dividing the total number of quality points earned by the total number of courses taken for graduation credit. The average is divided out to three decimal places and rounded back to two decimal places. Class rank is determined by using grade point average distributions. Class rank is included on transcripts.

Valedictorian and salutatorian status is granted to the seniors graduating first or second in the class based upon class rank using final grades for all required graduation credit courses (core courses & 4 electives) and a minimum attendance of two full years at Crossroads. In the event of a tie, the overall percentile average of all core graduation classes will be used. Extracurricular activities are not part of this calculation.

For students transferring with weighted classes:

Our Guidance/College Admissions Counselor will retain weighted classes on transcripts for college applications; therefore, students will see a difference in their GPA's depending on how that GPA is used:

1) CCS class rank, academic clubs, and awards or 2) college & scholarship applications.

Transfer classes will be weighted on the same scale as CCS classes offered for class rank and awards, including valedictorian and salutatorian.

3.18: Placement in Honors Classes

Honors classes will be offered in several subjects, with two choices: college preparatory (CP) or honors (H). To qualify for an honors class at CCS, students must earn a grade of 90% (A) or higher in the previous year's CP class. To remain in an honors class, students must maintain a grade of 85% (B) or higher. A teacher recommendation is also required for a student to be admitted to, as well as stay in, an honors level course. The recommendation is based upon the student's demonstrated interest, desire to work, attitude, and behavior in an academically challenging environment.

Administration reserves the right, at the end of four weeks into the first quarter, to evaluate a student's academic progress and to transfer him/her from an honors class into a CP class if needed.

Honors classes are optional. Even if students qualify, they may choose to remain in the CP course. Honors classes will move at a more rigorous pace, will require more reading and writing, and will cover more in-depth content than CP classes. With this in mind, it is essential that both students and parents understand that an honors class will require more time, effort, and commitment by students.

Honors classes will earn an extra quality point of GPA credit:

A = 5.00, B = 4.00, C = 3.00, D = 2.00, F = 0.00

Required Summer Work

Some honors classes will require summer work. For example, honors English students must complete required summer reading (see school website under Academics > Summer Reading).

3.19: Math Class Placement

It is essential that students master math skills to be successful not only in high school, but in college and career, too. Crossroads wants to prepare students to be successful in their math classes, building a solid foundation that will enable them to advance effectively through high school and then on to college-level math. Our goal is to identify the appropriate ability levels of our students so that they are set up for this achievement. To this end, the following policies have been designed to assist in student placement in the appropriate math tracks.

3.19a: Seventh Grade

Math 7 - Students solidify basic mathematics skills. This class is designed to be followed by Math 8 in order to build a strong Pre-Algebra foundation for high school algebra.

7th Grade Pre-Algebra (When Available) - Students who meet the following criteria will be offered the opportunity to take pre-algebra in grade seven:

1. Earned a final grade of 90% or higher in sixth grade mathematics.
2. Have a teacher recommendation (current CCS students).

To remain in Pre-Algebra, a grade of 80% or higher must be maintained each quarter. If a 7th grade student fails to meet these requirements, the student will be placed in Math 7 for the remainder of the school year.

3.19b: Eighth Grade

In eighth grade, students will take **Math 8** or **Algebra I/Honors Algebra I** based on their level of proficiency.

- To enroll in Algebra I, a student must successfully complete seventh grade Pre-Algebra with a grade of 85% or higher or Math 7 with a grade of 90% or higher. A teacher recommendation is also required. To remain in Algebra I, a grade of 80% or higher must be maintained each quarter. If an 8th grade student fails to meet these requirements, the student will be placed in Math 8 for the remainder of the school year.
- To enroll in Honors Algebra I, a student must successfully complete seventh grade Pre-Algebra with a grade of 90% or higher or Math 7 with a grade of 95% or higher. A teacher recommendation is also required. To remain in Honors Algebra I, a grade of 80% or higher must be maintained each quarter. If an 8th grade student fails to meet these requirements, the student will be placed in Algebra I for the remainder of the school year.

3.19c: Ninth Grade

In ninth grade, students will take **Algebra I/Honors Algebra I** or **Algebra II/Honors Algebra II**.

- To enroll in Honors Algebra I, a student must have completed Math 8 with a grade of 90% or higher. A teacher recommendation is also required.
- To enroll in Honors Algebra II, a student must have completed Algebra I with a grade of 90% or higher OR Honors Algebra I with a grade of 85% or higher. A teacher recommendation is also required.

3.19d: Tenth Grade

In tenth grade, students will take **Algebra II/Honors Algebra II** or **Geometry/Honors Geometry**.

- To enroll in Honors Algebra II, a student must have completed Algebra I with a grade of 90% or higher OR Honors Algebra I with a grade of 85% or higher. A teacher recommendation is also required.
- To enroll in Honors Geometry, a student must have completed Algebra II with a grade of 90% or higher OR Honors Algebra II with a grade of 85% or higher. A teacher recommendation is also required.

3.19e: Eleventh Grade

In eleventh grade, students will take one of the following: **Geometry/Honors Geometry**, **Honors Precalculus**, or **Functions, Statistics, & Trigonometry**.

- To enroll in Honors Geometry, a student must have completed Algebra II with a grade of 90% or higher OR Honors Algebra II with a grade of 85% or higher. A teacher recommendation is also required.
- To enroll in Honors Precalculus, a student must have successfully completed Algebra II and Geometry, using these guidelines:
 - Geometry with a grade of 90% or higher OR Honors Geometry with a grade of 85% or higher. A teacher recommendation is also required.
 - Algebra II with a grade of 90% or higher OR Honors Algebra II with a grade of 85% or higher. A teacher recommendation is also required.
- To enroll in Functions, Statistics, and Trigonometry, a student must have successfully completed Algebra II or Honors Algebra II (no percentage requirement for this course) and Geometry or Honors Geometry.

3.19f: Twelfth Grade

In twelfth grade, students will take one of the following: **Functions, Statistics, & Trigonometry**, **Honors Precalculus**, **Honors Calculus**, or **Accounting**. (Refer to the Appendix for math tracks chart.)

- To enroll in Functions, Statistics, and Trigonometry, a student must have successfully completed Algebra II or Honors Algebra II (no percentage requirement for this course) and Geometry or Honors Geometry.
- To enroll in Honors Precalculus, a student must have successfully completed Algebra II and Geometry, using these guidelines:
 - Geometry with a grade of 90% or higher OR Honors Geometry with a grade of 85% or higher. A teacher recommendation is also required.
 - Algebra II with a grade of 90% or higher OR Honors Algebra II with a grade of 85% or higher. A teacher recommendation is also required.
- To enroll in Honors Calculus, a student must have successfully completed Honors Precalculus with a grade of 85% or higher. A teacher recommendation is also required.
- To enroll in Accounting (offered only if there is enough interest), a student must have successfully completed three math credits to meet North Carolina requirements for graduation. Accounting does not count as a math credit to meet the minimum admission requirements to be eligible to attend a public state university.

3.20: English Class Placement

English classes are offered on two tracks: Honors and College Prep (CP). To enroll in an Honors English class, students must have earned a 90% in the prior year's CP English class or 85% in the prior year's Honors English class. A teacher recommendation is also required.

3.21: Concurrent Enrollment – College at Southeastern

Currently one course is available for concurrent enrollment for CCS high school credit and College at Southeastern college credit.

CCS Course	Southeastern Course Credit
Bible 12 – Comparative World Views	World Cultures & Religions

3.21a: What are the Costs?

There is a \$275 tuition fee for each course taken concurrently. Tuition fees will be paid directly to Southeastern during online student enrollment, which will take place in January 2027 (spring semester).

3.21b: Will the Credits Transfer?

The College at Southeastern has created a transferability spreadsheet showing which classes will be accepted by other colleges and universities. A copy of the transferability spreadsheet is available on the school website under Academics.

3.21c: How to Enroll in Concurrent Classes

Even though students will not officially enroll in Southeastern courses until the spring, concurrent enrollment courses offered through CCS are full-year courses. CCS students will sign up for concurrent enrollment courses during course selections over the summer.

3.21d: Transcripts of Southeastern Courses

- Southeastern transcripts will be made available to students directly from Southeastern by mid-June. CCS does not provide the transcripts to students or have them sent to other colleges.
- Students can access the Southeastern online transcript ordering service at <https://www.collegeatsoutheastern.com/academics/Registrar/default.aspx>.

3.21e: Other Important Information

- A minimum number of CCS students must enroll in a concurrent enrollment course before it will officially be made available through Southeastern.
- There may be additional work required for students taking a concurrent enrollment course that is not required for students not taking the course concurrently.
- The GPA scale for concurrent courses will follow the designated scale for the CCS class taken. No extra quality points will be awarded.

3.22: Career & College Promise (formerly known as “dual enrollment”)

Career and College Promise is a community college program that allows juniors and seniors to take college classes while still in high school, tuition-free. Students may take online or traditional courses. The Guidance/College Admissions Counselor and Head of School must approve the request to dual enroll on a case-by-case basis. For more information about dual enrollment policies and fees, check the information on the CCS school website (under College Planning) or meet with the Guidance/College Admissions Counselor. Any college that offers dual enrollment for high school students will have its own placement tests, registration procedures and guidelines, and costs. Grades earned at the community college level become part of a student's permanent college record.

NOTE: Crossroads recommends that students take online classes and choose a study hall as an elective in which to work on the college class so that they can still be fully involved in school activities and sports.

WARNING: Although a course may be described as “college transfer” course, students should check with the college they will want that course to transfer TO in order to confirm that the college will accept the community college credit. There are some exceptions, depending upon the university.

Example: MAT 161 at the community college is listed as a college transfer course, but UNC-Chapel Hill does not recognize it as such without the MAT 161A lab.

Dual Enrollment Courses & CCS GPA

Private schools set their own policies about including college classes on high school transcripts. College classes taken as part of the Career and College Promise program (CCP) through the community college system are NOT included on Crossroads Christian School transcripts and are not calculated as part of the CCS high school GPA. When applying to colleges, students will need to order their official college transcripts from their community colleges to be sent to their intended schools.

3.23: State Requirements for 10th & 11th Grade Testing

North Carolina state law requires all non-public schools to administer a nationally standardized test that measures competencies in the verbal and quantitative areas up through 11th grade. Each school must establish a minimum score on the test for 11th grade for high school graduation, per G.S. 115C-547-562.

The ACT test satisfies the North Carolina non-public school testing requirement. CCS administers the PreACT 8/9 to all 9th grade students, the PreACT to all 10th grade students, and the ACT to all 11th grade students each year at school expense.

On the ACT, 11th grade students must receive a minimum composite score of 15 or at least a score of 13 in the Math, English, and Reading sections to meet graduation requirements. On the SAT, 11th grade students must receive a composite score of 870 with at least a score of 400 in both Math and Reading. Students who do not achieve these minimum test scores will be required to meet with the administration to discuss their options for graduation.

Students with an unexcused absence on ACT testing day will have the cost of the test billed to their accounts.

3.24: Graduation Requirements

Graduation requirements at Crossroads are designed to ensure that our students meet the minimum college entrance requirements at most universities (including all 17 institutions in the UNC system). As a private school, Crossroads is not required to follow the academic tracks in place for the North Carolina public school system. However, as a college preparatory school, our graduation requirements meet or exceed the public-school requirements.

Students transferring from other schools may find themselves following a different order of classes than those on the curriculum overview (see Appendix). Students who are transferring from other learning environments will not be penalized for courses that were not offered. In some situations, students may be required to obtain credit from independent study, dual enrollment at a college, or summer courses from an approved institution. Students should check with the Admissions Office of their intended colleges for specific requirements if they have questions about how CCS courses meet those requirements.

Classes Required for Graduation

English	4 units	1 credit each
Mathematics	4 units	1 credit each
Science	4 units	1 credit each
Bible	4 units	1 credit each
Social Studies	4 units	1 credit each
Foreign Language	2 units (same language)	1 credit each
Personal Finance (10 th)	1 unit	0.5 credit
Physical Education (9 th)	1 unit	0.5 credit
Technology	1 unit	1 credit each
Communications	1 unit	1 credit each
Free Electives (9 th – 12 th)	2 units per year of high school *study hall counts as a unit but earns no credit	0.5 credit each
Total Credits Needed:		25 credits minimum

Units vs. Credits

A unit is one class and can be any class. A credit is the value of that class applied toward graduation, depending upon the time spent in the class. Any class that meets 5 days a week earns 1 credit toward graduation. Any class that meets less than 5 days a week earns 0.5 credit toward graduation. As an example: Geometry meets every day and earns 1 credit; Art I meets on Mondays, Wednesdays, & Fridays and earns 0.5 credit. As a general rule, each elective earns 0.5 credit. Elective choices change each year according to staff availability and student interest.

Senior Year Worldviews Project

Successful completion (75% or higher) of the senior worldviews project assigned during the second semester is a requirement for graduation. Project requirements and grading rubric will be given to the seniors at the beginning of the second semester.

Standardized Test Requirement for Graduation

CCS administers the ACT to all 11th grade students each year at school expense. Students must receive a minimum composite score of 15 or at least a score of 13 in the Math, English, and Reading sections to meet graduation requirements. Students who do not achieve these minimum test scores will be required to meet with the administration to discuss their options for graduation. *Note:* Students with an unexcused absence on ACT testing day will have the cost of the test billed to their accounts.

3.25: Transcript Requests

A transcript is a document that lists all completed classes, activities, sports, clubs, awards, etc. for a student's high school years (9th – 12th). *Exception:* If Algebra I is taken in 8th grade, it appears as a high school course. To have a transcript sent to colleges for college applications or scholarship applications, students must fill out a Transcript Request Form and submit it to the Guidance/College Admissions Counselor. These forms are available on our website (under Academics > College Planning and under Information > Handbooks and Forms) and in the front office.

You may submit your Transcript Request Form in one of these ways:

- fax the Transcript Request Form to (252) 431-0333;
- mail the form to the school at PO Box 249, Henderson, NC 27536;
- hand deliver the form to the school;
- download the Transcript Request Form from our website, save it as Word document, and email it as an attachment to Mr. Jason Hahn at jhahn@ccscolts.org.

Note: Final transcripts will be available at the end of each school year by the first week of June.

Section 4: AWARDS AND RECOGNITION

CCS offers the following awards for qualified students.

4.1: Academic Awards

- **Lower School (1st – 4th)**

Note: Conduct (or “citizenship”) is not included in calculating honor rolls.

- *A Honor Roll:* Awarded to the students that have maintained A's for each quarter.
- *A/B Honor Roll:* Awarded to students who have all B's and at least one A for each quarter.

- **Middle School (5th – 8th)**

Note: Conduct (or “citizenship”) is not included in calculating honors; however, the National Beta Club standards do include behavior as well as academics. To be invited to join the National Beta Club (junior division), a student must have no less than a “Satisfactory” in citizenship.

- *Honors:* Awarded to students with an average of 85-89 for the first three quarters of a school year in core courses.
- *High Honors:* Awarded to students with an average of 90-94 for the first three quarters of a school year in core courses.
- *Highest Honors:* Awarded to students with an average of 95 or higher for the first three quarters of a school year in core courses.
- *Departmental Awards:* Based on the highest numerical average for each grade-level core class.

- **High School (9th – 12th)**

Note: Conduct (or “citizenship”) is not included in calculating honors; however, the National Beta Club standards do include behavior as well as academics. To be invited to join the senior division of the National Beta Club (9th), a student must have no less than a “Satisfactory” in citizenship. The National Honor Society (10th-12th), as well, includes behavior in its selection guidelines.

- *Honors:* Awarded to students with a GPA of 3.5 – 3.74 for the first three quarters of the school year.
- *High Honors:* Awarded to students with a GPA of 3.75 – 3.99 for the first three quarters of the school year.
- *Highest Honors:* Awarded to students with a GPA of 4.0 or higher for the first three quarters of the school year.
- *Departmental Awards:* Based on the highest numerical average for each grade-level core class and some elective courses.

4.2: Senior Awards

- **Valedictorian and Salutatorian:** Valedictorian and salutatorian status is granted to the seniors graduating first and second in the class based upon class rank using final grades for all required graduation credit courses, and a minimum attendance of two full years at Crossroads. In the event of a tie, the overall percentile average of all core graduation classes will be used.
- **President's Award for Educational Excellence:** The President's Award for Educational Excellence is a nationally recognized award presented to graduating seniors who over the course of their four years in high school achieved an overall GPA of 3.50 or higher.
- **Senior Achievement Awards:** Presented to the students who have obtained the highest academic achievement in core subject areas. The award is based on the number of courses completed in an area with the highest overall average.
- **Senior Character Awards:** Awarded to seniors who display Christ-like character traits throughout their time at Crossroads.

4.3: Junior Recognition

- **Junior Marshals:** Marshal status is granted to the top juniors based upon class rank using cumulative GPA's through 3rd quarter of their junior year for all high school courses. Marshal candidates must have attended CCS for the entirety of their 10th and 11th grade years.

Section 5: STUDENT ACTIVITIES

Student success in school is closely related to the student's involvement in school activities. Seeking to optimize student success and desiring that each child be developed in a way that utilizes individual talents, CCS provides the following opportunities:

5.1: Community Service

Community service, like other outside-of-school activities, plays a role in the college admissions process because the type and length of involvement gives a window into the personality and interests of the applicant. Most colleges like to see long-term involvement in just a few activities, with leadership roles in at least one of them. Students involved in community service should provide documentation to the Guidance/College Admissions Counselor so that the service can be added to the student's record. Community Service Forms are available on the school website under Info > [Handbooks and Forms](#).

Some students will be involved through school-related activities in surrounding communities as part of their community service options.

5.2: Student Council

Student government is made up of our elected House Leaders, Deputies, and two Representatives from each House and as of 2023-24, is called the House Council (see below). Student transcripts will show this activity as "Student Council" since it is a more familiar term with college admissions and other schools.

5.3: National Beta Club

The National Beta Club (with a junior division for 7th-8th grades and a senior division for 9th) recognizes academic achievement, promotes character, develops leadership skills, and encourages service involvement for students in 7th – 9th grades. New members are inducted each fall semester, based on academic status after the first quarter. Membership requirements can be found on the CCS website.

5.4: National Honor Society

The National Honor Society (10th – 12th grades) recognizes academic achievement, leadership, and service, and is available only to schools that are accredited. With the achievement of our 2010 ACSI and SACS CASI accreditations, Crossroads applied and was granted the privilege of establishing a chapter of the NHS in the 2011-12 school year. NHS is open only to students in 10th – 12th grades who meet the membership requirements. Membership requirements can be found on the CCS website.

5.5: Music

Praise Band may be available as an elective or extracurricular activity. These students help lead chapel worship services. Chorus is offered as an elective, depending upon interest level.

5.6: Drama (Theater Arts)

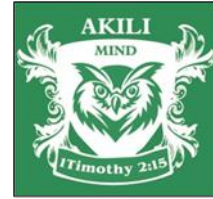
Drama may be available as an elective or extracurricular activity.

5.7 CCS House System

Upper school students are sorted by random selection into four houses, with each house representing one of the four areas of our lives with which we are to love God. Students are encouraged to show spiritual maturity, fruits of the spirit, excellence in academics and athletics, service to others, school spirit, and many more attributes. As they demonstrate these attributes and grow in them throughout the year, students earn points for their individual house. The house with the most points at the end of the year earns a banquet in their honor. Each house has a faculty sponsor. This system was implemented in the 2021-22 school year.

The four houses:

- Corazon (Heart) – Red
- Nephesh (Soul) – Purple
- Akili (Mind) – Green
- Dunamis (Strength) – Blue



House Council

In the 2023-2024 school year, the Student Council combined with the CCS House System to create a House Council to increase student leadership and student participation in the school community. The House Council provides unity among the Upper School with the goal of solidifying student identification with each House. The House Council shares the responsibilities of planning and leading CCS traditional activities and creating new events to encourage school spirit and House allegiance. Eligibility is contingent on academic progress, behavioral standards, and time at CCS. This activity is referred to as “Student Council” on students’ transcripts since it is a more familiar term with college admissions and other schools.

5.8 Additional Clubs

Other clubs will be made available if there is enough interest and a willing sponsor.

Section 6: ATTENDANCE ISSUES

6.1: Attendance

Regular attendance is a critical component for success in school. When students are absent from school, it is crucial that proper arrangements are made for the absence and that responsibility is taken to compensate for the loss of classroom experience. Students are allowed **no more than 20 absences (excused and unexcused)** per school year. Absences in excess of **20** will result in appropriate administrative action, including the decision to pass or fail.

Students will have five school days following an absence to bring in written documentation to have that absence excused. Documentation is required of all students, even those 18 years old and older.

NOTE:

- In lower school, students must be at school for four (4) hours to be counted present for the day.
- In upper school, absences are incurred by class. A student must be present at least 30 minutes of the class period to be counted present for that class. Parents can track absences per class through FACTS.
- To participate in after-school activities (sports practices or games, fine arts, etc.), a student must be at the school by 8:15 a.m. and remain at school for the rest of the school day or dismissal from school for athletic events. The only exceptions to this rule are school-sponsored activities, dual enrollment for seniors, or excused tardies (as outlined in Section 6.1.b). Students who are sick should not be at school. Students who are absent from school may not come to participate in or observe after-school practices or games.

Students will be subject to failure, retention, or summer school for excessive absences during the year (21 or more, excused or unexcused).

Reminder: Students who are absent the day a project/presentation/report/research paper, etc. is due must turn in the assignment on the original due date (via email or drop-off by parent, another student, etc.). It is the student's responsibility to verify that the teacher received the assignment on the due date. This rule applies to all grades in lower and upper school.

Schoolwide: Extenuating circumstances may be reviewed by the administration.

6.1.a: Tardies

Students are required to be on time for their classes. Tardies to school disrupt and distract the children as teachers try to begin their classes. A student is counted tardy if he or she is late for any class or not seated and ready for class when the second bell rings. Excessive tardies affect eligibility for activities.

Lower School: For every five (5) unexcused tardies during the year, the student will be given one unexcused absence.

Upper School: For every five (5) unexcused tardies to a class during the year (morning or anytime during the day), the student will be given one unexcused absence.

Note: 6th – 12th grade students who accumulate 5 total unexcused tardies in a quarter will be assigned an administrative detention. The third detention for unexcused tardies will result in a Saturday workday for the student (4-hours & \$50 fee).

6.1.b: Excused Tardies

- Medical/Dental appointments with a note from the doctor
- Traffic-related issues en route (unless habitual)
- Parent illness (unless habitual)
- Driver's license/permit

Tardies require a note from parent or guardian to be marked "excused."

Administration reserves the right to excuse any tardy under extenuating circumstances.

For all other instances, an unexcused tardy will be issued until parents can meet with the Head of School to appeal the decision. Parents have one week to schedule this appointment. After one week, the unexcused tardy will remain in place.

Examples of unexcused tardies include, but are not limited to, the following:

- Oversleeping/Sleeping in
- Late night activities
- Sick in the morning (If a student is too sick to get to school on time, he/she is too sick to be at school.)
- Running errands
- Fueling vehicles
- Alarm clock failure
- All non-medical appointments (hair, tanning, nails, etc.)
- Studying for tests
- Completing schoolwork

6.1.c: Protocol for Late Arrival

Students must report to the office to sign in and obtain a tardy slip for the students if they arrive after 8:00 a.m. for first period. Students will not be admitted to class without a tardy slip.

When to Keep Students at Home

For the well-being and health consideration of all our students and staff, parents are asked to keep home any student with fevers and contagious illnesses. Students need a signed note from the parent or a doctor stating the reason for missing school.

It is a policy that a student must stay home with:

- Fever – a temperature of 100°F or higher (Students must be fever-free for at least 24 hours before returning to school.)
- Vomiting (Students are not allowed to return to school for 24 hours after the last vomiting incident.)
- Flu symptoms
- Diarrhea (Students are not allowed to return to school until symptoms are completely gone.)
- Colored nasal discharge
- Persistent cough
- Strep throat (Students are not allowed to return to school until they have been on 24 hours of antibiotics.)
- Pinkeye (Students are not allowed to return to school until they have been on 24 hours of antibiotic eye drops.)
- Head lice (all lice and eggs removed; must have physician's note)
- Ringworm on body (treatment for 24 hours; cover with bandage while at school)
- Ringworm on head (physician's note)
- Other contagious conditions (for example, Covid-19 symptoms, chicken pox, impetigo, etc.)

6.2: Absences

Students will have five school days following an absence to bring in written documentation to have that absence excused. Documentation is required of all students, even those 18 years old and older. Phone calls are not accepted as valid documentation.

6.2.a: Excused Absences (to be approved by Front Office)

- Illness
- Injury
- Death in the family
- Medical or dental appointment
- Driver's license/permit
- Business trip (if both parents are involved)
- Personal/family emergencies
- Special situations (church trip, civic organization, Scouts)
- College/University tours or special orientations – max of 3 days (Campus Tour Form from CCS required)

Students are limited to **20** absences (**excused and unexcused**) per year. Absences in excess of **20** per year will result in appropriate administrative action, including the decision to pass or fail. NOTE: This number of absences is determined by the state of North Carolina.

Reminder: Students who are absent the day a project/presentation/report/research paper, etc. is due must turn in the assignment on the original due date (via email or drop-off by parent, another student, etc.). It is the student's responsibility to verify that the teacher received the assignment on the due date. This rule applies to all grades in lower and upper schools.

6.2.b: Unexcused Absences

- Non-medical appointments (hair, tanning, nails, etc.)
- Oversleeping
- Shopping excursions
- Auto repairs/maintenance
- Working on class assignments
- Personal trips (i.e., family vacation)
- Truancy (skipping school)
- Tardiness
- Parents' notes without explanation
- Suspension
- Failure to bring a note within five school days of return to school
- Non-school activities/sporting events

Reminder: Students who are absent the day a project/presentation/report/research paper, etc. is due must turn in the assignment on the original due date (via email or drop-off by parent, another student, etc.). It is the student's responsibility to verify that the teacher received the assignment on the due date. This rule applies to all grades in lower and upper schools.

6.2.c: School-sponsored Events (field trips, sports events, etc.)

Field trips are designed to be part of the class curriculum and as such are considered to be school days. Students who choose not to attend a field trip will not come to school, will be counted as absent for the day(s) of the field trip, and may be given an assignment to complete during the field trip day(s). School administration determines whether the absence is excused or unexcused.

Athletes who are absent from school on days that their teams leave early for away games are still considered "absent" for the classes that they miss (for example, a student is sick and misses school all day, but his/her team has an away game).

6.3: Nurse's Station/Front Office Visits

If students are experiencing difficulty as the result of illness or need to call their parents/guardians in cases of emergencies, teachers will send students to the Front Office. Students need a note from the teacher explaining the reason for the visit.

If students need any kind of office assistance, including the nurse's station, they should go to the Front Office. Only the student in need of assistance should visit the office; several friends are not necessary to accompany the one to the office.

Section 7: BEHAVIOR & CONDUCT

7.1: Student Conduct

Education at CCS involves more than just quality academics. Character building is an integral part of our program. As Christians we operate from the premise that living lives based on Biblical standards enables us to glorify and please God. Within the school setting there are certain character traits that not only please God but also make for positive relationships within the school community.

Courtesy - "Finally, all of you live in harmony with one another; be sympathetic, live as brothers, be compassionate and humble." I Peter 3:8 (NIV)

Our actions and our speech quickly convey to others the factors which motivate us in our relationships. We must practice daily being courteous to those with whom we associate; go out of our way to live in harmony with them. Simple actions and words can go a long way to express our love and concern for others. Coupled with our desire to be courteous should also be a desire to show respect for those in authority over us. We should respond to them in a manner that shows our appreciation to them for accepting the responsibility placed on them by God to assume a position of leadership.

Self-Control - "Let your moderation be known unto all men. The Lord is at hand." Philippians 4:5 (KJV)

The quality of our school community is largely affected by our desire to practice moderation in our behavior. We function best in a calm, quiet, controlled environment. We must constantly recognize that our failure to practice moderation in our words, actions, and lifestyle does impact the ability of those about us to realize their full potential. Practicing self-control as a student body will create an environment that is conducive to learning.

Integrity - "The man of integrity walks securely, but he who takes crooked paths will be found out." Proverbs 10:9 (NIV)

A school environment that is based on integrity provides a setting of peace and trust. We must work to develop a school that is based on honesty of word and action. There should be no hidden meaning in what we say, and our actions must always be open to public scrutiny. There is great comfort and a sense of security and peace in an environment where practicing integrity is the norm.

Love - "Dear friends, let us practice loving each other, for love comes from God and those who are loving and kind show that they are the children of God, and that they are getting to know (Him) better." I John 4:7 (LB)

Without question, one of the greatest strengths of CCS is the loving, caring atmosphere which has been developed over the years. Loving others first is not a character trait that comes easily for us. Our first desire is to put ourselves first. We must constantly strive to "practice" loving one another, and to put the needs and well-being of others first. To maintain the uniqueness of CCS, we need to make this recognized strength a constant reality in our actions and words.

Responsibility - "Moreover, it is required in stewards that a man be found faithful." I Cor. 4:2, "...and what doth the Lord require of thee but to do justly, and to love mercy, and to walk humbly with thy God." Micah 6:8

The only way the CCS community can reflect the character of Christ inherent in the qualities stated above is for each individual to accept the responsibilities of faithful stewardship freely and fully. These include responsibility for one's own attitudes, behaviors, and actions, learning, spiritual growth-relationship with God, and our relationships with others, and to follow God's principles in carrying out these responsibilities.

As we work together to develop consistent Godly character, it is important that we remember that God expects us to be consistent in all we do. We cannot display positive character traits and exemplary conduct for the 6-½ to 7 hours we are in school and then live something entirely different when we are away from school. As we commit ourselves to a code of conduct that glorifies the Lord no matter where we are, it will benefit others as well as ourselves.

7.2: *Honor Code*

"We, the students, faculty and staff of Crossroads Christian School, have a responsibility to uphold the moral and ethical standards of this institution and personally confront those who do not."

Crossroads Christian School is an educational institution espousing Christian values and ethics. Each student is required to maintain an exemplary testimony and fulfill his/her responsibilities to the Honor Code.

7.3: *Purpose of Our Honor Code*

Crossroads Christian School seeks to promote a positive Christian community. In maintaining the standards of Crossroads, we each have a responsibility to one another. Therefore, the Honor Code above has been established. Students, faculty, or staff witnessing or having knowledge of a major infraction of school policy have the responsibility to confront the student and request that he/she report himself/herself to the appropriate Administration within 48 hours. If the student refuses to do so, the infraction must be reported to the administration.

Any student who fails to uphold the Honor Code by ignoring major infractions of school policy and not giving full disclosure may be deemed as responsible as the person who violates the school policy and will receive appropriate discipline. Students are considered responsible members of the Christian community, each one with problems and needs reflective of individual maturity and self-understanding. Students may struggle with personal values and lifestyle as a natural part of being in school. We wish to be sensitive to this in the disciplinary process and provide the counsel and support necessary to promote this growth.

7.4: *Expectations for Conduct*

Expectations for conduct in particular areas are as stated in each category below.

7.4.a: Alcohol Use or Possession

There are differences of opinion in the Christian community regarding what the Bible teaches about the appropriateness of alcoholic beverages. However, the possession, use, sale, or supply of alcoholic beverages by an underage person is a violation of North Carolina law; and such acts, therefore, are violations of Biblical standards (Romans 13:1-5). CCS students shall not be under the influence, possess, use, sell, or supply alcoholic beverages.

- **On Campus:** Any student violating this policy on campus or at a school activity shall be dismissed from CCS without refund of fees and may be turned over to appropriate law enforcement personnel.
- **Off Campus:** Violation of this policy off campus will result in these three consequences: 1) formal parental notification, 2) a referral for counseling at the parent's expense, and 3) suspension with a probationary period and possible suspension/expulsion, to be determined by administrative review.
- **Parental Supply or Facilitation of Access to Alcoholic Beverages:** It is a violation of Biblical standards (Romans 13:1-5) and North Carolina statutes for an adult to provide alcoholic beverages to a student. The parents of CCS students shall not provide or knowingly facilitate access to alcoholic beverages to a CCS student. "Facilitating access" will include a parent's failing to safeguard any alcohol adequately that he/she possesses. Violation of this policy may result in the termination of the relationship between that family and CCS, at the discretion of the administration, with no refund in tuition and fees.

7.4.b: Drug Use or Possession

CCS students shall not be under the influence, possess, use, sell, or supply illegal drugs.

- **On Campus:** Any student violating this policy on campus or at a school activity shall be dismissed from CCS without refund of fees and may be turned over to appropriate law enforcement personnel.
- **Off Campus:** Violation of this policy off campus will result in these three consequences: 1) formal parental notification, 2) a referral for counseling at the parent's expense, and 3) suspension with a probationary period and possible suspension/expulsion, to be determined by administrative review.
- **Parental Supply or Facilitation of Access to Drugs:** It is a violation of Biblical standards (Romans 13:1-5) and North Carolina statutes for an adult to provide illegal drugs to a student. The parents of CCS students shall not provide or knowingly facilitate access to drugs to a CCS student. "Facilitating access" will include a parent's failing to safeguard any drugs adequately that he/she possesses. Violation of this policy may result in the termination of the relationship between that family and CCS, at the discretion of the administration, with no refund in tuition and fees.

Drug Testing

The Board of Trustees, along with the administration of the school, has unanimously agreed to require that all students in grades 8 – 12 be subject to random drug testing. We are committed to maintaining high standards and providing accountability for our students. Failure to comply or pass the drug test will lead to immediate dismissal from the school. Please contact the office if you have any questions or need further details.

7.4.c: Tobacco, Vaping, and Oral/Lip Pouches

CCS is committed to providing a safe, healthy, and Christ-centered learning environment. The possession, use, distribution, or being under the influence of any vaping device, electronic cigarette, vape pen, tobacco product, nicotine product, or related paraphernalia is a violation of CCS policy.

- **On Campus:** Any student found in violation of this policy while on campus or while attending a school-sponsored activity will result in the following consequences: 1) a multiple-day out-of-school suspension, 2) placement on disciplinary probation, 3) possible expulsion, based upon administrative review.
- **Off Campus:** Violation of this policy off campus will result in the following consequences: 1) parental notification, 2) suspension from school for a period to be determined by administration.

Oral/Lip Pouches

Because many oral/lip pouches closely resemble one another and may contain nicotine, caffeine, energy supplements, coffee, or other stimulants, Crossroads Christian School prohibits students from possessing or using any oral/lip pouch products while on campus or at school-sponsored activities.

This prohibition includes, but is not limited to:

- Nicotine pouches
- Caffeine pouches
- Energy pouches
- Coffee pouches
- Any similar oral pouch product

Students are also prohibited from possessing the containers used to store these products, including cans, tins, pucks, or similar packaging. The school does not distinguish between the various types of oral/lip pouches for disciplinary purposes. All such products and their containers are prohibited to eliminate confusion, prevent misuse, and maintain a safe and consistent school environment.

7.4.d: Possession of a Weapon

The possession of a weapon (gun, knife, air rifle, B.B. gun, etc.) while on campus or while attending an extracurricular activity will result in immediate suspension and a recommendation for expulsion from Crossroads Christian School.

7.4.e: Immorality

As Christians, we are commanded to “flee from all sexual immorality” (I Cor. 6:18-20). Because of the destructive nature of all sexual immorality and its consequences, students who are found to be involved in such practices will be suspended and/or expelled from Crossroads Christian School.

7.4.f: Cheating & Plagiarizing

If a student is caught cheating or plagiarizing, he/she will have both an academic and administrative penalty. Cheating is defined as the unauthorized receiving or giving of information to complete an assignment (regardless of the amount of information involved and regardless of the weight of the assignment on the academic class). Plagiarism is defined as the act of using or passing off the ideas or writings of another as one's own. Cheating or plagiarizing a second time constitutes an immediate suspension and recommendation that the student be dismissed or asked to withdraw from school.

7.4.g: Cell Phones, Smart Watches & Personal Electronic Devices

Cell phones and earbuds/headphones must be turned off and put away before students enter the building and are not to be used during the school day. Staff/teachers who see students using cell phones/earbuds/headphones in the halls, in restrooms, during class, etc. will collect the items and issue demerits per the demerit system. Smart watches are not allowed during the school day.

Exceptions: Cell phones may be used by high school students (9th-12th) during lunch in the cafeteria.

- Cell phones should be placed in designated classroom pockets before and for the duration of class.
- Cell phones are not allowed between classes, before or during chapel, or snack break.
- Students must remove and put away earbuds/headphones before entering the school building each day. Earbuds/headphones are not allowed to be used at break, lunch, hallways, or any time during the school day. Use during the school day will result in confiscation and demerit(s).
- The school's social media policy still applies—students cannot be on social networking sites during the school day.
- Violations will result in demerits & loss of privileges.

Parents should call the office if they need to get in touch with their child. Telephones are available in each classroom for emergencies. Students may call parents in the case of an emergency from our office telephones.

Other electronic devices: Personal iPads, Kindles, laptops, e-readers, gaming devices/consoles, etc. are not allowed on campus during the school day. Violation of this rule will be handled with the same consequences as cell phone violations.

7.4.h: School Computers: Technology Acceptable Use Policy

The CCS computing and electronic information environment consists of a mixture of CCS hardware, software, networking, and other electronic information components. This environment exists to support the education and business environment of CCS students, faculty, and staff. Any uses that are likely to pose a security risk to the CCS computing/technology software or hardware environment, or are likely to cause disruption to teachers, other students, other users, or the classroom/teaching environment are strictly prohibited.

7.4.i: Social Media

Crossroads Christian School realizes that part of 21st century learning is adapting to the changing methods of communication. CCS recognizes the rights of students, faculty, staff, and employees who want to participate in online social networking. Our guidelines are designed to create an atmosphere of goodwill, honesty, and individual accountability. CCS students, faculty, and staff should always keep in mind that information produced, shared, and retrieved by them is a reflection on the school community and, most importantly, the Lord and is subject to the school's policies.

Students are not allowed on social networking sites (such as Facebook, Instagram, SnapChat, X, TikTok, LinkedIn, etc.) at school. However, the school realizes that many students have access to social networking sites outside of school. Students and parents are reminded that regardless of where their posting originates, any text, photographs, or videos they put on any site which would be derogatory to the school or the school community, or threaten, demean, or bully students or faculty is prohibited. Taking and/or posting photos, audio recordings, or videos of any faculty or staff without permission is strictly prohibited. Taking and/or posting photos, audio recordings, or videos of any kind during the school day is strictly prohibited.

Such actions by students or parents will result in disciplinary action, up to and including suspension and/or dismissal of the student from school.

All messages created, sent, or retrieved over the CCS Internet are the property of the school and may be regarded as public information. Crossroads Christian School reserves the right to access the contents of any messages sent over its facilities if the school believes, in its sole judgment, that it has a need to do so.

All communications, including text and images, can be disclosed to law enforcement or other third parties without prior consent of the sender or the receiver; users should not put anything in email messages, texts, or social media sites that they would not want to see on the front page of the newspaper or be required to explain in a court of law.

Students: Social Media Guidelines

Crossroads Christian School is an educational institution espousing Christian values and ethics (Romans 12:2). Each student is required to maintain an exemplary testimony, and in accordance with the CCS Honor Code (Section 7.2), Crossroads students are to set and maintain high ethical standards in their use of social networking. Since social media reaches audiences far beyond the community, students must use social sites responsibly and be accountable for their actions. If a student sees anything of concern on a fellow CCS student's social networking page or account, he/she should immediately contact a teacher or the Head of School.

All individuals must follow CCS guidelines when accessing, creating, or contributing to any blogs, wikis, podcasts, or other social media for classroom or, in most cases, for personal use. Failure to meet or follow these guidelines may result in disciplinary action.

Specifically:

1. Follow the CCS Honor Code and Expectations of Conduct when in an online environment. Conduct yourself online as you would in school.
2. Think before you post. Use discretion when posting to the Internet.
3. Do your own work! Do not use other people's intellectual property without permission. It is a violation of copyright law to copy and paste other's thoughts. When paraphrasing another's ideas, cite the source with the URL (web address). It is always a good idea to hyperlink to sources.
4. Do not misrepresent yourself by using someone else's identity. How you represent yourself online is an extension of yourself.
5. Be conscious of what you post online because you will leave a long-lasting impression on many different audiences. Social media venues are public, and information can be shared beyond your control. Do not post or link anything (photos, videos, web pages, audio files, forums, groups, fan pages, etc.) to your social networking sites that you wouldn't want friends, peers, parents, teachers, college admissions officers, or future employers to access. What you present on social networking forums represents you forever.

6. Be respectful when responding to others. Avoid posting comments that may be hurtful. It is acceptable to disagree with others' opinions; however, do not use profane, obscene, or threatening language when responding.
7. Avoid writing something on any social networking site, blog, wiki, fan page, etc. that would cause harm to others. *Defamation* is the act of saying false things to make people have a bad opinion of someone or something (as defined by Merriam-Webster at <http://www.merriam-webster.com/dictionary/defamation>) and can lead to legal action against you.
8. Accept invitations to share information only from people you know. Use privacy settings to control access to your networking, webpages, profile, posts, blogs, wikis, podcasts, digital media, forums, groups, fan pages, etc.
9. Never share personal information, including (but not limited to) Social Security numbers, phone numbers, addresses, exact birthdates, pictures, etc. with people you don't know or on unsecure sites. Online stalkers and identity thieves are a real threat.
10. Keep your passwords secure and never share passwords with others. If someone tampers with your email account, blog, or social networking account without your knowing about it, you could still be held accountable for what is posted or communicated.
11. Do not use CCS logos or CCS images on your personal social networking sites. If you wish to promote a specific CCS activity or event, you may do so only by means of a link to the official CCS social media accounts, website, or any other school-related and maintained site. Use of CCS logos or CCS images without written permission is prohibited.

NOTE: CCS reserves the right to request school-related images or content posted without permission to be removed from the Internet.

Resources: socialmediaguidelines.pbworks.com

7.4.j: CCS Generative AI Policy

At Crossroads Christian School, our mission is to develop Christ-centered students who seek truth, pursue excellence, and live lives of integrity. As Artificial Intelligence (AI) tools become more accessible, we are committed to guiding students to use technology in ways that reflect biblical values, uphold academic honesty, and promote real learning. As AI becomes increasingly integrated into education, it is vital to establish clear boundaries that promote digital responsibility.

To ensure student learning remains rooted in integrity and aligned with our academic goals, the following AI policy outlines the exclusive use of TrekAI as the approved Generative AI platform for Crossroads Christian School.

Definition of AI Tools

For the purpose of this policy, "AI tools" include—but are not limited to—the following:

- AI text generators (e.g., ChatGPT, Jasper, CoPilot, Gemini)
- Essay or homework bots (e.g., Gauth, ScholarBot, etc.)
- Math equation solvers (e.g., Photomath, Mathos, PocketMath, etc.)
- AI image, video, or music creation tools
- AI coding assistants or solvers
- AI summarization or translation services

TrekAI has been selected because it was built by educators for educators, aligning with our academic standards and Christian values, prioritizing student safety, and supporting developmental appropriateness across grade levels.

All other AI tools (e.g., ChatGPT, Gemini, Claude, etc.) are not permitted for academic use, as they may provide inaccurate, developmentally inappropriate, or non-secure content.

Policy Overview & Guidelines

1. Academic Integrity

- a) God calls us to live truthfully (Ephesians 4:25). Academic integrity honors Him and helps you grow into who He's called you to be. *"Whatever you do, work heartily, as for the Lord."* — Colossians 3:23

- b) AI should be used as a learning enhancement, not a replacement for original thought, process, or instruction.
- c) All submitted work must be the student's own original effort. Students may use TrekAI for AI-assisted learning at any time; however, use of TrekAI for completing assignments is only allowed when a teacher has given explicit permission.
- d) Usage of TrekAI must be cited appropriately, just as any other source of information would be.
- e) Copying and pasting TrekAI responses without synthesis, modification, or teacher direction may still be considered academic dishonesty.

2. Spiritual and Personal Growth

- a) As followers of Christ, we are called to honesty and integrity in all areas of life (Proverbs 10:9; Ephesians 4:25). Using AI to shortcut assignments undermines the development of godly character and honest effort.
- b) Students are encouraged to seek help from teachers, peers, or approved resources instead of turning to unauthorized technology.

3. Partnership with Parents & Teachers

- a) Teachers will instruct students on ethical technology use and reinforce this policy in the classroom.
- b) Parents are encouraged to support this policy at home and guide their children in developing Christlike habits in the digital age.

4. Consequences for Misuse

- a) Any suspicion of unauthorized AI-generated content (especially from tools other than TrekAI) may result in the disqualification of the assignment. Disqualified work will be reviewed by the teacher and administration. If the suspicion is upheld, the student will be required to redo the assignment within clearly defined parameters.
- b) Verified use of non-approved AI tools or confirmed plagiarism will result in standard academic and administrative consequences as outlined in the student handbook.

Why TrekAI?

TrekAI is a secure, school-approved platform that supports academic growth by:

- Adapting to student grade levels
- Offering content aligned with curriculum and Christian values
- Supporting diverse academic needs

7.4.k: Other Criminal Behavior

Any other illegal or criminal behavior off campus will result in parent notification and possible suspension or expulsion from CCS, dependent upon administrative review.

7.5: *Student Relationships*

Wholesome friendships are encouraged between boys and girls. Discernment is expected regarding the social context. For example, a hug offering congratulations or condolences is welcome, but kissing and other forms of bodily contact are not deemed appropriate during school or at any school activity or event.

7.5.a: Respect and Courtesy

CCS students are expected to be courteous and respectful in all situations before, during, and after school. Unkind and derogatory remarks, showing disrespect toward authority figures or other students, willful disobedience, willful damage to property or horseplay will not be tolerated. Adults are to be addressed using proper title (Mr., Mrs., Miss, and Dr.).

7.5.b: No Bullying Policy

It is the policy of the Crossroads Christian School to maintain a safe learning and work environment that is free from bullying. Students, staff, and the school community are expected to conduct themselves in a respectful, Christian manner, and demonstrate a level of respect and dignity towards others. While bullying can involve a single, severe behavior, bullying is usually defined as repeated negative behaviors, by a student(s) towards another student(s), intended to frighten or cause harm. CCS prohibits all forms of bullying, including cyberbullying, even if it occurs outside of school on equipment not owned or operated by CCS.

Examples of Bullying

1. Verbal: Name calling, put-downs, racist remarks, teasing, threats, spreading rumors, sending inappropriate (violent, sexual, malicious, etc.) notes or pictures in any medium (magazine, over a cell phone or Internet, etc.).
2. Physical: Pushing, hitting, shoving, biting, hair pulling, scratching, spitting, tripping, damaging or stealing the victim's property, locking a person in a room, making mean faces or rude gestures, mimicking, initiating or forcing inappropriate touching, etc.
3. Social: Ostracism or exclusion, ignoring, being unfriendly, alienating, spreading rumors, encouraging others to socially exclude someone, etc.
4. Psychological: Acts that instill a sense of fear or anxiety, etc.
5. Cyberbullying (online bullying): The bullying, harassment and/or humiliation by use of electronic devices through means of email, instant messaging, text messages, blogs, mobile phones, and websites.
6. Miscellaneous: Any act that insults or demeans an individual in such a way as to cause distress, reluctance to attend school, a decline in work standards, or problem behaviors.

What Bullying is Not

There are distressing behaviors that occur that are not bullying, even though such behaviors may be unpleasant and/or inappropriate. Such behaviors, although not bullying, are taken seriously and may result in disciplinary action.

1. Mutual Conflict:
In mutual conflict situations, there is an argument or disagreement between students but not an imbalance of power. Both parties are upset and usually both want a resolution to the problem. However, unresolved mutual conflict sometimes develops into a bullying situation with one party becoming targeted repeatedly for 'retaliation' in a one-sided way.
2. Social Rejection or Dislike:
Unless the social rejection is directed towards someone specifically and involves deliberate and repeated attempts to cause distress, exclude or create dislike by others, it is not bullying.
3. Single-episode acts of meanness, random acts of aggression, or intimidation:
Single episodes of meanness or physical aggression are not the same as bullying. If a student is verbally abused or pushed on one occasion, he/she is not being bullied. Meanness or physical aggression that is directed towards many different students is not the same as bullying. However, since the school has a duty of care to provide a student with a safe and supportive school environment, single episodes of nastiness or physical aggression will be dealt with accordingly.

Bullying Awareness

As part of the required in-service training for all school staff, the Head of School or a principal will discuss **bullying awareness**. Because adults must take the initiative in combating bullying, they must be watchful for bullying warning signs, closely supervising children on the playground, in the classrooms, hallways, restrooms, gym, locker rooms, cafeteria, etc.

Teachers will periodically conduct class discussions and activities to educate the students in seeking help from an adult, reporting incidents, speaking up and supporting the victim, expressing disapproval of bullying behavior, responding assertively to the bully, walking away from bullying behavior, etc.

The “No Bullying” Policy will be presented in a school-wide assembly to all students in grades six through twelve at the beginning of the year, and as needed in the lower grades, to ensure that the student body is familiar with the policy and procedures. Bullying Incident Reports will be available in each classroom for students and in the school office for parents. Because we are a TELLING school, everyone is expected to “tell” if he/she suspects bullying is happening.

Bullying Reporting

Students and staff are prohibited from knowingly making false accusations accusing another of bullying. Disciplinary action up to, and including, suspension/dismissal for students and termination for staff shall be taken if they knowingly make false reports.

Any member of the school staff receiving a suspected bullying report (verbal or written) shall address the matter as soon as possible, preferably before the end of the school day. The staff member shall assess the situation to determine if the behavior meets the criteria for bullying, or if the behavior is an isolated incident that can be resolved within the classroom (not all conflict constitutes bullying).

If the behavior meets the criteria for bullying, the staff member must report this to the administration immediately to protect the alleged victim. The staff member is to immediately forward a Bullying Incident Report to the administration for investigation. The staff member shall remind the victim/witness that “No one deserves to be bullied, and we are going to do everything we can to stop it.” The staff member is to commend the victim/witness for bringing the matter to the attention of school staff and should begin intervention strategies for the victim.

A principal will promptly and thoroughly address suspected reports of bullying. He/she will individually meet with the victim/witness and bully privately. If determined that bullying has occurred, he/she will act appropriately within the discipline codes and will take reasonable action to end the bullying. The message for the child who bullies will be, “Your behavior is unacceptable, inappropriate, and must be stopped.” The principal shall notify the parents/guardians of both the victim and the offender, preferably before the end of the school day or within 24 hours. Steps will be initiated to address and resolve the issue. An intervention plan will be developed with the parents of the bully. The principal will inform the student that he/she may be monitored, and the student’s movements outside the classroom may require supervision until trust has been re-established and all bullying behavior ceases.

Parental notification and the intervention plan shall be documented on the Bullying Incident Report. The Bullying Incident Report will be given to the offender’s parents. The principal will share a verbal report with the teacher(s) involved to assist in determining whether or not a pattern of bullying behavior or abuse exists.

Incidents in which the behavior is believed to constitute criminal activity will also be referred to the proper law enforcement officials and appropriate charges may be filed.

No Bullying Pledge

Each student in grades 3-12, along with a parent/guardian, must sign a No Bullying Pledge at the beginning of the school year. This form can be found on the school website under [Handbooks and Forms](#) and is available in the front office.

7.5.c: Harassment

CCS is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and an environment that is free from all forms of intimidation, exploitation, and harassment, including sexual harassment. There will be no tolerance regarding any type of threat or harassment, including verbal, nonverbal, or cyber threats, or actions of a harmful, derogatory, racial, or sexual nature against teachers, students, the school, or school events. "Cyber" includes social networking websites/apps such as X, Instagram, Facebook, SnapChat, TikTok, etc., instant messaging, email, cell phone communications, etc. Crossroads Christian School is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including suspension and expulsion. Copies of the complete sexual harassment and racial harassment policies are available to read and may be obtained from the office.

7.5.d: Disciplinary Goals

- **Respect authority:** An anonymous quote says, "Consequently, he who rebels against authority is rebelling against what God has instituted and those who do will bring judgment on themselves."
- **Use time wisely:** "Teach us to number our days aright, that we may gain a heart of wisdom." Psalm 90:12
- **Be considerate of others:** "Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen. Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you." Ephesians 4:29-32
- **Respect others:** Hands, feet, and other possessions need to remain in the hands of their owners. Sharing them inappropriately is deemed disrespectful.
- **Encourage others:** A kind word to others and to your teacher is always welcome.
- **Respect for authority:** Acceptance and obedience to reasonable instruction or discipline from a teacher is not a matter of discussion. Patterns of repeated behavior, such as chewing gum, are subject to discipline.
- **Respect for order:** Speaking out and disrupting class is not acceptable.

Students will be treated fairly and reasonably. Behavior that is deemed contrary to our disciplinary goals will result in appropriate disciplinary action and accountability to the administration and/or teacher.

7.6: Disciplinary System

CCS teachers handle general classroom problems according to school guidelines. Parents will be contacted if problematic behavior exists. Teachers refer more serious problems to administration. Teacher lunch detention, administrative detention, suspension, suspension and probation, or expulsion may result. CCS does not administer corporal punishment.

Attendance at Crossroads Christian School is a privilege and not a right. Privileges may be forfeited by any student who does not conform to the standards of the school. The school may withdraw a student at any time, who, in the opinion of the school, demonstrates an attitude that is detrimental to the spirit of the institution, regardless of whether or not he/she conforms to the specific rules and regulations.

7.7: Methods of Discipline – Lower School: K3 through 4th Grade

Discipline will be based on careful evaluation of the circumstances for each case. Age, frequency of misbehavior, and student attitude will be factors considered for each situation.

7.8: *Methods of Discipline – Upper School: 5th through 12th Grade*

The upper school will follow a system of demerits for behavior issues.

7.8.a: Disciplinary Process

- **Instruction:** Students are instructed by their teachers concerning the rules and regulations they are expected to obey in the classroom. A comprehensive student handbook is available on the school website.
- **Warning:** Students are given warnings when they do not obey the rules. They are spoken to privately when they have violated the rules. Some behavior does not warrant a warning.
- **Correction:**
 1. Verbal Correction: Instructing the students as to what is expected. (Demerits given out.)
 2. Teacher Detention: Assigned and scheduled by teachers for matters regarding classroom discipline and for demerits. Detentions are not designed for the convenience of the student or parent schedules. They are to help deter improper behavior. Any missed teacher detention will result in an automatic administrative detention being assigned. The only acceptable reasons to reschedule are medical appointments, sickness, or a death in the family. These excuses must be verified with a note from a parent.
 3. Administrative Detention: Assigned by the administration for accumulation of demerits. Detentions are scheduled by the administration. A one-day notice will be required in assigning detentions. Detentions are not designed for the convenience of the student or parent schedules. They are to help deter improper behavior. Any missed detention will result in an additional administrative detention being assigned. A second skipped detention will result in a suspension. The only acceptable reasons to reschedule are medical appointments, sickness, or a death in the family. These excuses must be verified with a note from a parent.
 4. Suspension: Suspensions are earned for very serious offenses or for accumulation of demerits. On serious offense violations, the student will be notified of the offense and given an opportunity to explain his/her actions. When a suspension becomes necessary, the parent will be contacted by phone or in person followed by notice in writing. All work and tests missed during the suspension must be made up and will be granted full credit. Students who miss the day an assignment is given, due to a suspension, will have the number of days suspended plus an additional day to turn in all work. A suspension carries an academic penalty at the end of the marking period of one (1) point deduction from the student's quarter grade in each subject for each day suspended.
 5. Probation: The purpose of probation is to provide an opportunity for a student to correct special problems. Problem areas will be clearly communicated to both the student and his parents. Specific guidelines for improvement will be presented in writing. To assist in this process, there will be a weekly conference with the student, and the parents will be informed in writing of his/her progress. Probation will last for one nine-week period. Student activities will be limited, and all positions of trust and responsibility could be relinquished for the rest of the year.

At the end of the probationary period, the faculty and administration will evaluate the student's progress. If the student has not met the required probation stipulations, he/she will be dismissed or asked to withdraw from school. A student may not be placed on probation for a second time in one school year. Such behavior would constitute a recommendation that the student be dismissed or withdrawn from school.

7.8.b: Classification of Misconduct

- **Level 1: 1-2 demerit(s) per infraction.** These infractions include but are not limited to: Talking in class, chewing gum, misbehavior during chapel, passing notes, eating/drinking in class or the hallway, being out of class without a pass, dress code violations, coming to class unprepared, off task in class, wrong place/wrong time.

- **Level 2: 2-3 demerits per infraction.** These infractions include but are not limited to: Disrupting class, cell phones and electronic devices (iPods, mp3 players, etc.), off task in class using tablet (games, videos, music, etc.), horseplay, disobedience, disrespect to others or their property, leaving campus without signing out, careless driving on campus or to a school activity, failure to behave in silent lunch or detention.
 - **Level 3: 4 or more demerits per infraction.** These infractions include but are not limited to: Willful defiance, skipping a detention, taking of medication without office's distribution, inappropriate physical contact, continued violations of Level 1 and Level 2 infractions.
 - **Level 4: Suspension from school.** These infractions include but are not limited to: Disrespect to faculty and staff, defacing, destroying or vandalizing school or other's personal property, skipping class or school, leaving campus without permission, using profane language or gestures, tobacco usage, vaping, use of nicotine pouches, fighting, lying, cheating, plagiarism, unauthorized use of AI, stealing, forgery, gambling, harassment (racial slurs, bullying, cyberbullying, etc.), alcohol usage, pornography, indecent exposure, possession of obscene or anti-Christian literature, distribution of prescription or non-prescription drugs, misdemeanor crime, sexual misconduct, sexual harassment.
 *Administrative review will determine the longevity of the suspension, and in some cases the result could be withdrawal/expulsion from school.
 - **Level 5: Expulsion from school.** These infractions include but are not limited to: Bringing a weapon or explosive device on campus or to a school activity, threatening bodily harm to a faculty or staff member, possession of illegal drugs, use of illegal drugs, or alcohol on campus.
- *The Administration reserves the right to add to or delete from the above list.**
***Parents should keep track of their student's demerits through FACTS.**

7.8.c: Demerit System

Demerits Earned	Consequence
1 to 2	Student warned
3	Parent contacted via personal contact, phone call, or email
4	Administrative Detention (1 hour)
6	Parent contacted via personal contact, phone call, or email
7	Parent conference with student
8	Administrative Detention (2 hours)
10	Parent contacted via personal contact, phone call, or email
12	Saturday Workday (4 hours & \$50 fee)
14	Parent contacted via personal contact, phone call, or email
15	Parent conference with student
16*	Suspension from school (2 days – student placed on probation)
*At this point, students are not automatically accepted for the following school year.	
18	Parent contacted via personal contact, phone call, or email
20+	Suspension from school and/or dismissal from school

(The Administration reserves the right to add to or delete from the above list)

7.9: Due Process

Serious violations of the Student Handbook and Code of Conduct will be met with proper due process. A thorough investigation will be conducted by the Head of School or designee. Decisions will be made in accordance to the sanctions set forth in the Student Handbook/Code of Conduct. Appeals to the Head of School may or may not be granted, contingent upon the case. Generally, appeals will be heard if 1) there is new evidence, 2) there was failure of due process, or 3) the sanction was outside of that delineated by the Student Handbook or Code of Conduct.

7.10: Re-Enrollment of Dismissed Student

If a formerly dismissed student wants to re-enroll, he/she must petition for re-enrollment. To petition means that he/she must submit a minimum of three letters: One from the student, one from the parent(s) or guardian(s), and one from a pastor or counselor. The main areas that need to be addressed in these letters are these: what they have done spiritually since the dismissal, what they have learned, and how they intend to avoid such a situation in the future. These letters will be reviewed by the Head of School and school board. No dismissed student can petition for re-enrollment until he/she has been out of CCS for a minimum of one (1) school year.

7.11: Vacation & Summer Behavior Expectations

All students are expected to live above reproach and to maintain a strong Christian testimony while out of school for vacations and summer break. Any behavior occurring during these times that normally is considered a major infraction of Crossroads Christian School policy will jeopardize a person's status as a student.

7.12: Restitution

It is the responsibility of a student to pay for any damages caused by that student, whether it is the destruction of school or individual property.

7.13: Reconciliation

CCS is more than a school; it is a family, and it is our belief that we are called to live together in unity. When conflicts or confrontations arise, reconciliation is a proper step. Students who have wronged others are subject to discipline and are called to genuine repentance. Crossroads reserves the right to call together individuals or groups that have wronged or been wronged for the sake of the restoration of broken relationships. This is done in accordance with the principles spoken of in Acts 3:19 and Matthew 18:15. It is the desire of CCS that these verses be practiced everywhere and under all circumstances.

Section 8: DRESS CODE

Romans 12:1-2

"I beseech you therefore, brethren, by the mercies of God, that you present your bodies a living sacrifice, holy and acceptable to God, which is your reasonable service. And do not be conformed to this world, but be transformed by the renewing of your mind, that you may prove what is that good, and acceptable and perfect will of God."

Students must always be neatly and modestly dressed at school and all school events, both on and off campus. Parents are strongly urged to supervise their child's dress on a daily basis. Final determination rests in the hands of the administration.

8.1: Policy Statement & Consequences

Students are required to follow the CCS dress code. Disregard for the school policy indicates direct disobedience towards authority and will result in disciplinary action. Students out of dress code will either be sent home to change or will stay in the front office until a change of clothing is brought to them. Demerits will be assigned for each offense.

See Section 7.8.c for demerit chart.

8.2: Dress for Preschool (K3 – K4)

Children should wear washable, serviceable clothes to school each day. Dress-up clothes should be saved for Sunday or for special chapel/school programs. It is almost impossible to keep children clean during the day, as they are involved in activities such as painting, cooking, eating, playing outdoors, etc.

Students need to follow the guidelines for grades K through 12 listed below for fit, modesty, and design. Refer to the Preschool Handbook for specific details for K3 and K4.

Parents are asked to dress their child according to the weather in clothing that he/she may handle somewhat independently. This practice is very helpful to the teacher during certain routines, such as restroom breaks, and fosters the child's development of self-help.

Tennis shoes or other closed-toe shoes are highly recommended for school. Sandals and flip-flops often prevent a child from fully participating in all activities.

8.3: General Dress Policies for Boys and Girls (Kindergarten – 12th)

Grades K-12

All clothing must fit appropriately (not excessively tight or baggy).

Tops

- Students may wear CCS tops, shirts, sweatshirts, and hoodies purchased in previous years but are not required to. (The CCS in-school clothing store is closed and will remain closed until further notice. Our new online school store offers multiple brands and various price points, along with several logo and embroidery options and has options for our smallest Colts to adults.
Link to online store: <https://crossroadsspirit.itemorder.com/>)
- All tops worn must be appropriate in style, fit, and length. All shirts must have sleeves and must fit appropriately, to include shirts worn under outerwear.
- All tops must be worn as purchased; no modifications to fit are allowed (for example, cutting the shirts and tying knots down the side, etc.).

NOT ALLOWED:

- Shirts that expose the midriff when hands are raised above the head, shirts that expose skin lower than 4 fingers below the neck, camis, body suits, tank tops, crop tops, spaghetti straps, tube tops, open back tops, halter tops, deep V-neck shirts, button-up shirts with several top buttons left unbuttoned, etc. are not considered appropriate for wear on the CCS campus (including athletic events).
- Tops with offensive (whether implicit or explicit), sexual, or distracting designs (including skulls, skeletons, pirates, witches, alcohol, tobacco, drugs, etc.) are not allowed.
- Tops with items that are counter to the Christian culture are not allowed, including secular artists' T-shirts, as well as LGBTQ+ themes.
- Any clothing or accessory with a depiction of the Confederate flag is not allowed.
- We understand that there are differences in opinions when it comes to political and societal issues. However, due to their nature to cause division, no clothing or accessory of a political or societal nature will be allowed at school.

Pants, Skirts, Etc.

- Jeans and twill/chino type pants and shorts are allowed. Solids, plaids, stripes, and prints (no camo) are allowed. Pants and shorts must have a buttoned front, belt loops, and a back pocket (made of cotton, polyester, or blend). Shorts must not be shorter than mid-thigh and should not be rolled up at the bottom or rolled down at the waist to make them shorter.
- Leggings may only be worn if they are worn underneath a skirt or dress. The skirt or dress must still meet the mid-thigh rule.
- Lower school students may wear athletic shorts or pants to school daily. Athletic shorts must meet the requirements for shorts listed above (mid-thigh length, not rolled down, etc.). Athletic-type pants include wind pants, training pants, joggers, and sweatpants. These rules apply to lower school students only (grades K-4).

NOT ALLOWED:

- No pajama pants, lounge pants, or camouflage pants/skirts/shorts allowed.
- Pants may not be too tight in fit or worn too low as to expose undergarments when seated or bending over.
- Jeggings and other tight-fitting pants are not allowed.
- Pants that are torn, split at the seams, cut off with ragged edges, or have holes are not allowed.
- Yoga pants and leggings of any style are not appropriate.
- Athletic shorts and athletic pants (such as wind pants, lounge pants, training pants, joggers, sweatpants, sweat shorts, and CCS athletic warmups) are NOT allowed for upper school students. Athletic shorts/pants are a type of clothing specifically designed for physical activity and sports (working out, yoga, soccer, basketball, running, swimsuits, etc.).

Outerwear

All outerwear must adhere to the guidelines set forth in the "Tops" section above. All clothing worn underneath outerwear must adhere to CCS dress guidelines (for example, no tank tops underneath jackets).

Underwear

Undergarments (including boxers, bras, bralette straps, etc.) should not be visible.

Headgear

Any head covering (hats, hoods, bandanas, etc.) must be removed before entering the building. No type of hat or head covering (including school baseball hats) is acceptable at any time in the classroom or anywhere in the school building for boys or girls. Hats will be confiscated if worn in the building.

Jewelry, Belt Buckles, Etc.

- Body piercings are discouraged and should not be visible.
- Girls may wear earrings and a single nose ring (small stud only...no hoops or septum rings). These are the only piercings permitted for girls.
- Boys may NOT wear earrings in any part of the school; earrings must be removed before entering any part of the school building.
- Distracting, offensive, oversized, or extreme jewelry/belt buckles/misc. is prohibited (spikes, leather collars, etc.).
- Confederate flags or symbols, etc. are not allowed.

Hair

Students should keep their hair neat, clean, and well-groomed with no distracting hair colors (natural hair colors only) or styles. Male students are allowed to have facial hair as long as it is well-groomed. They should not allow their hair length to cover their eyes nor touch their shirt collar. Male students are not allowed to have ponytails or man buns. After one warning, students will not be allowed to return to school until the issue has been resolved.

Make-Up/Nail Polish

Only female students are permitted to wear make-up, nail polish, and other cosmetic accessories.

Body Art

Permanent or temporary tattoos must be covered and not visible during the school day or on school-sponsored field trips.

Shoes

Appropriate footwear (tennis shoes, casual shoes, loafers, nice sandals, flip flops, etc.) is required. No bedroom slippers are allowed.

Special Occasion Wear (for Athletic Banquets, Graduation, Induction Ceremonies, Special In-School Choral Events, Etc.):

Dress choices must be modest. Dresses, skirts, shorts, and skorts should not be shorter than mid-thigh. No spaghetti straps are allowed. No visible cleavage is allowed. *Students who arrive at special occasion events inappropriately dressed will be sent home to change.*

Dress Code for Prom:**GUYS:**

Conventional dress suit or tuxedo with shirt and tie, dress shoes, and socks.

GIRLS:

Formal or semi-formal dress that is modest in neck, back, style, and fabric weight, including no visible cleavage and no slits more than two inches above the knee. Dresses should not be too tight.

Strapless dresses are allowed if the neckline is straight across. All dresses must be approved by an assigned staff member at least one week prior to the prom.

Dress Code for Homecoming Court:**GUYS:**

Conventional dress suit or tuxedo with shirt and tie, dress shoes, and socks.

GIRLS:

Long (ankle to floor-length) formal dress that is modest in neck, back, style, and fabric weight, including no visible cleavage and no slits more than two inches above the knee. Dresses should not be too tight. Strapless dresses are allowed if the neckline is straight across. All dresses must be approved by an assigned staff member at least one week prior to the event.

Dress Code for School Dances:**GUYS:**

Khakis or dress pants; collared shirts (no jeans, shorts, or t-shirts)

GIRLS:

Dress choices must be modest and fit appropriately – not too tight. Dresses, skirts, and skorts should not be shorter than mid-thigh. No visible cleavage is allowed. Strapless dresses are allowed if the neckline is straight across.

Students are expected to abide by the requirements in this dress code section when they are on campus, whether during the school day or for a school-sponsored event.

8.4: Dress for Special Days & Chapel Days

Special dress-up days will be scheduled throughout the year. Guidelines for these special days will be announced prior to the day. On a chapel day, students will follow normal dress code.

8.5: *Athletic Dress for Game Days*

Both boys and girls (any sport) will follow normal dress code guidelines for school days or can wear athletic polos.

CCS athletic polos for game day wear are available in the [Online School Store](#). The Athletic Director or designee reserves the right to make final determinations on the appropriateness of game day dress.

8.6: *Dress for Field Trips*

Dress code guidelines may vary depending upon the type of field trip. The venue will determine the field trip dress. For example, a class visiting a theatrical production or symphony would need to dress differently than a class visiting the zoo. However, some basic guidelines apply:

- **College campus visits:** Modest tops and pants/skirts -- Dress pants or khakis, collared shirts, skirts or dress shorts (no higher than mid-thigh), practical walking shoes (no high heels). Boys: No earrings or hats. Follow all dress guidelines for outerwear, jewelry, headgear, shoes, body art, etc. as stated in Section 8.3.
- **Other field trips:** Unless otherwise stated by the teacher, normal school dress code and modesty guidelines apply.

Students who do not follow dress guidelines for field trips will be considered “out of dress code” and will receive appropriate disciplinary action, which can include not being allowed to go on future field trips.

8.7: *Dress for Picture Days & Yearbook Photos*

Students must follow school dress guidelines above for all picture days or for any pictures taken for yearbook purposes. For those who desire to “dress up” for pictures, keep in mind modesty: modest tops and pants/skirts; dress pants or khakis, collared shirts, skirts or dress shorts (no higher than mid-thigh). Boys: No earrings or hats. Follow all dress guidelines for outerwear, jewelry, headgear, shoes, body art, etc. as stated in Section 8.3.

Section 9: ATHLETICS

Along with academic excellence, Crossroads Christian strives to provide additional activities for student growth and enrichment. **Any student involved in the school's extracurricular activities is expected to be an example of this school, and more importantly, Jesus Christ.**

9.1: Sports Offered

Sports offered depend upon number of students participating.

FALL	WINTER	SPRING
Middle School Boys' Soccer Middle School Girls' Volleyball Middle School Boys' & Girls' Cross-Country Junior Varsity Girls' Volleyball Varsity Boys' Soccer Varsity Girls' Volleyball Varsity Boys' & Girls' Cross-Country	Middle School Boys' Basketball Middle School Girls' Basketball Middle School Cheerleading Junior Varsity Boys' Basketball Varsity Boys' Basketball Varsity Girls' Basketball Varsity Cheerleading	Middle School Boys' Baseball Middle School Girls' Soccer Varsity Boys' Baseball Varsity Girls' Soccer Varsity Boys' Golf

9.2: Philosophy

The philosophy of athletics at Crossroads Christian School is to train student-athletes in the essentials of Christlikeness as related to athletic competition with special emphasis on developing a humble spirit, a positive attitude, and a fit body, all of which reveal and glorify Christ within us.

9.3: CCS Athletic Ideals

- The CCS athletic program is committed to the total development of our students, physically, mentally, emotionally, and spiritually.
- CCS promotes a quality athletic program built on high ethical standards, resistant to the prevailing push to win at any cost.
- CCS recognizes that our athletes are first and foremost students and, therefore, are required to obtain high academic standards.
- CCS Athletics is committed to modeling Christian character as well as being a witness and ambassador for Jesus Christ.
- CCS Athletics intentionally provides opportunities for leadership development.

9.4: Expectations

"We are therefore Christ's ambassadors, as though God were making His appeal through us" (II Corinthians 5:20). We all have a huge responsibility (coaches, student-athletes and parents) to represent Christ, and our testimony must reflect the teaching of our Savior and Lord. Here are some, but not all, of the expectations to which we have been called.

COACHES:

- Recognize that you are representing Christ, and that the example you provide will have a tremendous bearing on everyone involved in and out of our athletic program. Recognize that the purpose of athletics is to educate and promote growth in each area of the participant's life.
- Work to develop the character in each student. This means you are to teach them to work hard, work together, and inspire them to be confident in all they do on and off the playing field. You as a coach are expected to treat all players fairly and seek to invest your life in each of your players regardless of their skill level.

- Achieve a thorough understanding and acceptance of the rules of the game and seek to wholeheartedly adhere to these values of fair play. Do not manipulate the rules to gain an unfair advantage over the other team.
- Treat your players with respect. Help to develop in them a healthy attitude towards sports competition, a positive self-image, a loving relationship with Christ and each other, a sense of dignity in all circumstances, and a strong stand against incidents of profanity or intimidation or other un-sportsmanlike behaviors.
- Treat the other team's coaches, players, and fans with respect. Encourage hard play while competing, but in no way intimidate or embarrass the opposition. Develop a positive relationship with and a mutual respect for the ability of the other team.

STUDENT-ATHLETES:

- Model Jesus Christ in all situations.
- Maintain good grades. Your academic work is more important than your athletic participation.
- Learn, understand, and adhere to the written rules of the sport.
- Do not manipulate the rules to gain an unfair advantage over the other team.
- Recognize your gifts and abilities as God-given and diligently develop those gifts.
- Practice good health habits by refraining from tobacco, alcohol, drugs, or use of other harmful substances.
- Treat visiting teams, spectators, and officials as honored guests. Conduct yourself with honor and dignity.
- Have fun and enjoy the sport you are playing!

PARENTS/GUARDIANS/FANS:

- Be a good witness in the stands. Your character matters when you cheer on our teams. Many people will not remember the score, but they will remember how you act.
- Create and recognize opportunities to teach sportsmanship.
- Remember that your child is a student; therefore, be reasonable in organizing the time demands for academics and athletics.
- Build relationships with your child's coaches through open communication.

9.5: Affiliation

Crossroads Christian School offers athletics to various levels including middle school, junior varsity, and varsity through our memberships in the NCISAA (North Carolina Independent Schools Athletic Association) and Mid-Carolina Conference (MCC).

9.6: Academics

The athletes at Crossroads Christian School are students first and foremost. Coaches will work to accommodate student-athletes who need additional after-school academic support.

Students participating in athletics should anticipate the demands on their time and plan accordingly. Athletic participation should never be used to excuse incomplete assignments, missed tests, or tardiness. Student-athletes should be prepared to take all assessments on the announced date and should work with their teachers to take the assessment prior to being dismissed. Game cancellations or time changes for dismissal will not be an excuse for student-athletes not taking an assessment on its announced date. All homework assignments need to be submitted prior to being dismissed or will be counted as late. Additionally, if student-athletes miss classes for an away game, it is their responsibility to contact all teachers whose class they will be missing *in advance* to obtain and complete all missed work.

9.7: CCS Eligibility

All eligibility to play on a Crossroads team is subject to conference rules, which are subject to change, as well as Crossroads administrative discretion.

Grade-level eligibility:

- 5th-8th – Middle School
- 9th-12th – High School

Middle School (grades 5-8) - The athlete is provided a learning experience where basic individual, fundamental skill development is stressed. Team concepts of play and assignment of roles are introduced. In Middle School athletics, game participation is emphasized more than at any other level; therefore, coaches are encouraged to provide game opportunities for all team members.

Junior Varsity (grades 6-10) - The athlete improves skills while learning team concepts that are more complex. The Junior Varsity level is for athletes who desire to play on the Varsity level and are working to develop their skills for future athletic opportunities. Assignment of roles becomes more defined at this level; therefore, an athlete's playing time is determined by how it will best serve the team. For a middle school player to play Junior Varsity, written consent must be obtained from the student, parent, coach and Athletic Director before the player can play.

Varsity (grades 7-12) - The athlete is advanced in skill and physical development. Varsity athletes need to have the physical ability, skill, and sport knowledge to handle a demanding practice and game schedule. Emphasis is placed upon individual and team potential. Overnight stay is possible at this level for game and tournament play. For a middle school player to play varsity, written consent must be obtained from the student, parent, coach, and Athletic Director before the player can play.

There are no guarantees regarding playing time. The coach is the sole judge on who should start and how much playing time each player should receive. If there are any questions, please contact your coach first.

Academic eligibility:

Playing sports is a privilege. Students are eligible to participate in athletics as long as they maintain an overall "C" average of all core classes and do not have an "F" in any class.

*Core classes: Bible, History, English, Math, and Science

NOTE: For 9th-12th grades: Core classes also include Foreign Language and any class that meets five days a week.

Student grades are checked mid-quarter and at the end of each quarter (report cards) to determine academic eligibility. Students and parents should check FACTS Family Portal and stay in contact with teachers regularly to be aware of their grades. Students who do not meet the eligibility requirements will be notified (along with their parents) that the student is on "academic probation." Students on academic probation can still participate in all games and practices. Such students will have two weeks to raise their grades. At the end of the two weeks, written verification signed by the student's teachers must be presented to the athletic director indicating that the student has met eligibility requirements. If all requirements have been met, the probation will be removed.

Students failing to correct their academic status within the two-week time will be declared "ineligible" until the next mid-quarter check/report card. Ineligible students may not travel with the team nor participate in games, but they may participate in practice.

If the student's subsequent mid-quarter check/report card indicates the requirements for eligibility have been satisfied, the student will be removed from ineligibility. Students remaining "ineligible" after consecutively serving an "academic probation" and a period of "ineligibility" will be removed from the team.

Note: During the fall sport season, the previous year's last quarter grades will be the determining criteria for eligibility.

Behavior:

All participants are expected to exhibit attitude and behavior which supports the stated goals and expectations of CCS students. If the administration or the coach determines that a participant is not exhibiting a positive attitude and/or behavior, that participant may either be removed from the activity or placed on probation, with subsequent dismissal if improvement does not occur.

9.8: How Attendance Affects Participation

To participate in after-school activities (sports practices or games, fine arts, etc.), a student must be at the school by 8:15 a.m. and remain at school for the rest of the school day or dismissal from school for athletic events. The only exceptions to this rule are school-sponsored activities, dual enrollment for seniors, or excused tardies (as outlined in Section 6.1.b). Students who are sick should not be at school. Students who are absent from school may not come to observe after-school practices.

9.9: Tryouts for Sports

The Athletic Director and coaches will determine tryout dates and times for each individual sport season. Announcements and parent notifications will be sent out indicating the start dates for each sport. It is the coach's responsibility to provide a fair evaluation for all participants during the tryout process. Communicating with each individual the specific reasons why he/she did not make the team will enable the student to target areas for improvement. The Head Coach and the Athletic Director will determine the roster size for each sport.

9.10: Athletic Physicals

All students participating in athletics must have record of a current physical on file in the CCS Athletic Office. Physicals must be submitted to the Athletic Office before a student-athlete may begin practice. Physicals are good for one year from the time of the exam. Forms can be obtained at the school office or by visiting the school's website at <https://ccscolts.org/athletics/athletic-forms/>. Copies of physicals will be given to each coach to be accessible at all times, in case of an injury or medical emergency.

9.11: Athletic Fees

A \$125 athletic fee per child is due prior to the first practice of the first sport. For each additional sport in the school year, the athletic fee is \$100 per sport. The family maximum in athletic fees is \$450 per school year. This fee is for athletic participants only and covers miscellaneous school athletic costs to include conference fees, coach stipends, equipment, field/gym floor maintenance, transportation, etc.

This fee is non-refundable.

Each family is required to have one adult work either gate or concessions at two home contests during the season in which their student is competing (does not have to be a game that their son/daughter is competing in). An additional \$25 fee will be charged per game not covered during the season (maximum \$50).

9.12: Discipline

Coaches are employees of the school. Therefore, the coaches have the authority to enforce their team guidelines and expectations, as well as all school policies and standards of behavior for students set forth by the administration. Disciplinary actions for misconduct will be appropriately applied as necessary. Serious offenses will be brought to the attention of the Athletic Director and CCS administration.

9.13: Commitment Policy

Commitment is the backbone to a successful athletic program. As the coaching staff and administration at CCS, we encourage student-athletes to finish what they start. Perseverance leads to long-term success in life. Quitting is a habit, so we strongly encourage an athlete to never start that habit. Any student who has ceased to come to practice and/or contests is considered to have quit a sport.

Upon deciding to leave the team, any student-athlete will be given a 48-hour grace period, or "cooling off" period. At that time, the student-athlete will make a rational decision as to whether he/she still wants to

remain on the team. If still wishing to leave the team (whether initiated by either the parent or the athlete), the student-athlete is not eligible for any awards.

Because of the importance of each player to the team, a player who quits a sport will not be allowed to participate in the following season's sports. This consequence will carry over to the next school year. For example, a student-athlete who quits a spring team will not be allowed to participate on a fall team of the next school year.

9.14: Practice and Game Participation

The Athletic Director and coach will determine practice venues and times. Because of the facility that must be shared, flexibility is required. Wednesday practices will finish by 5:30 p.m. to allow families to attend church together on Wednesday nights. Any team meetings or team-related events must be approved by the Athletic Director. Middle School teams do not practice on Wednesdays unless approved by the Athletic Director.

Student-athletes are required to be at all practices and games. At the beginning of the season, coaches will communicate to team members his/her expectations for performance and attendance. If a player misses some or all of a practice or a game for an unapproved reason, he/she is subject to reduced or no playing time in the next game on the schedule. There should be no allowances for missed practices or games other than medical reasons (all other reasons must be approved by the Athletic Director). If an athlete anticipates missing a practice or a game, he/she must give prior notice to the coach.

See Section 9.8 for attendance guidelines.

Official Practice Start times for "In Season"

Fall	the Monday of the week of August 1
Winter	the Monday of the week of November 1
Spring	the 3 rd Monday in February

A player is not guaranteed a certain amount of playing time. All playing times are at the discretion of the team's coach. Student-athletes who have concerns about their playing time should go to the coach to discuss their concerns. If there are continued concerns or questions, the parent/legal guardian, along with the student-athlete, should schedule a time to meet with the coach (do not discuss playing times immediately after an athletic contest or event).

9.15: Sportsmanship

Student-athletes and coaches at CCS are to be exemplary in their display of sportsmanship during games and practices. Team members should congratulate opponents after a game with a sincere spirit of kindness. Physical and/or verbal abuse, including taunting and inappropriate language aimed at an opponent, official, coach, teammate, or fan will result in immediate dismissal from the team and disciplinary action by the school administration.

At the playing of the National Anthem, student-athletes are expected to show respect for our flag and country by standing at attention.

A student-athlete ejected/thrown out from a contest for un-sportsmanlike behavior will be automatically suspended for the next two games but may sit on the bench. All subsequent incidents will be dealt with by the Athletic Director and could result in a team suspension or complete loss of playing privileges for the remainder of the season.

At each athletic contest, a Game Day Administrator (athletic director or designated school representative) will be appointed to handle sportsmanship-related issues from fans. Physical and/or verbal abuse, including taunting and inappropriate language aimed at an opponent, official, coach, teammate, or fan will result in immediate dismissal from the game with possible disciplinary action from the school.

9.16: Off-Season Workouts

Off-season workouts must follow NCISAA rules, and athletes must be enrolled at CCS for the upcoming school year.

9.17: Dress Code on Game Days

Both boys and girls (any sport) will follow normal dress code guidelines for school days or can wear athletic polos.

CCS athletic polos for game day wear are available in the CCS School Store. The Athletic Director or designee reserves the right to make final determinations on the appropriateness of game day dress.

9.18: Athletic Uniforms and Practice Attire

Athletic uniforms are the property of Crossroads Christian School. The coach has the responsibility for distributing and collecting uniforms. Student-athletes are responsible for the care of the uniform and should follow the manufacturer's instructions for cleaning after each use. An athlete who loses a uniform is responsible for the replacement cost for that uniform. Uniforms are not to be altered or tailored by the student-athlete. Uniforms should be worn for games only, with the exception of situations that are deemed appropriate by the Coach and with the approval of the Athletic Director.

Student-athletes should wear attire that will allow them to participate in practices without sacrificing modesty and neatness. Boys should leave shirts on during practice. Shorts should not have anything printed on the back. Girls' shorts should be loose-fitting and no shorter than mid-thigh in length.

9.19: Athletic Equipment

All equipment used by athletic teams at Crossroads Christian School is the property of the school. At the beginning of each season, the coach will be given an inventory of the equipment checked out to him/her. The care of the equipment is the responsibility of the coach. After each practice and game, a careful check should be made to make sure that all equipment is accounted for. At the conclusion of the season, the coach and Athletic Director review the inventory and assess equipment needs for the upcoming year. All uniforms are to be returned to the coach at the last contest. The coach will clean the uniforms and then check them in with the Athletic Director.

9.20: Athletic Facilities

Extreme care and caution should be taken in the use of facilities. Coaches should enlist the help of athletes to ensure that every field and court is left in better condition than that which it was found. Any student defacing or destroying property will be disciplined according to school policy. Activities by teams should be limited to the area specifically designated for the team's use or in an area approved for use by the Athletic Director.

9.21: Transportation

Crossroads Christian School is currently able to transport student-athletes to and from athletic contests and events in our activity bus. However, if the bus is unavailable, it is still imperative that parents assist in this vital role to ensure participants' safety. It is also important to note that CCS does not sanction or authorize student-athletes to drive themselves or to travel to and from athletic contests with other student drivers.

CCS requires each parent/guardian to sign the Athletic Department's Transportation Form (available on the school website and in the front office) absolving CCS, its insurers, agents, employees, representatives, and assigns from any and all causes of actions, claims, demands or expenses in any way connected with private transportation to and from all athletic contests and events. Upon the conclusion of the event, an athlete may ride home with his/her parents after the game with a verbal notification to the coach. Athletes may ride home with another parent if prior written permission has been given to the coach.

Boys and girls will not be allowed to sit together on school transportation to and from games.

Coaches should enlist the help of athletes to ensure that the activity bus is left in better condition than that in which it was found.

9.22: *Booster Club*

The CCS Booster Club is an organization of coaches, parents, supporters, and alumni who believe that athletics can radically change the hearts and lives of young people, as well as provide a platform from which to share their faith. The Booster Club elects its own officers and operates under the guidance of the Athletic Director and the administration.

The Booster Club actively serves to support all athletic teams and helps raise needed financial support for the Athletic Department through membership donations, concessions, and fundraising events throughout the year.

NOTE: The school administration reserves the right to update information in the Athletic Handbook section at any time.

The Booster Club works diligently to raise the funds needed to

- pay for officials' fees,
- buy team uniforms,
- purchase necessary athletic equipment, and
- assist in the upkeep, improvement, and development of CCS's athletic facilities and fields.

Parent participation is vital to the success of this organization and to the entire CCS Athletic Department.

Section 10: Miscellaneous Information

10.1: Campus Hours

The school office is open Monday through Friday, 8:00 a.m. - 4:00 p.m. during the normal school year.

Summer hours: Monday through Thursday, 9:00 a.m. – 3:00 p.m. (closed the week of July 4).

10.2: FACTS District Code

Our FACTS district code is CCS-NC.

10.3: Campus Visitors

Crossroads Christian School is a closed campus (parking lot included) during the school day to ensure the safety of our students. No visitors will be allowed on campus for lunch visits or class parties.

In the case of facility workers (HVAC, deliveries, etc.): All visitors to the school grounds must follow proper check-in procedures and check in at the front desk upon entering the school to receive permission to remain on campus and must leave the school grounds when instructed to do so by a school administrator, faculty member, or staff member. A visitor's badge will be given to visitors with permission to be on school grounds, and those badges must be worn at all times.

10.4: Food Sharing and Homemade Items

To help maintain a safe and healthy environment for our elementary students, homemade food or beverage items may not be brought to school for the purpose of sharing with classmates, staff, or other members of the school community. This includes birthday treats, holiday celebrations, classroom parties, etc.

Only commercially prepared, prepackaged food items with original ingredient and allergen labels may be shared or distributed, and only when permitted by the school or classroom teacher. This policy helps protect students and staff with food allergies, dietary restrictions, and other health concerns, while supporting food safety standards.

The school reserves the right to prohibit the distribution of any food item that does not comply with this policy.

Students also may not sell food or beverage items to other members of the school community during the school day.

10.5: Volunteer Opportunities

Volunteer involvement is critical to Crossroads Christian School's overall effectiveness. Family members can get involved through the Booster Club, fundraising, chaperoning, classroom activities, office help, and other opportunities. CCS will conduct background checks on all volunteers who are in direct supervision of students or athletes. Background check records will be kept on file in the school office. Contact the office for further information about volunteer opportunities.

10.6: Health and Safety Issues

For the well-being and health consideration of all our students and staff, parents are asked to keep home any student with fevers and contagious illnesses. Students need a signed note from the parent or a doctor stating the reason for missing school. It is a policy that a student must stay home with:

- Fever – a temperature 100°F or higher (Students must be fever-free for at least 24 hours before returning to school.)
- Vomiting (Students are not allowed to return to school for 24 hours after the last vomiting incident.)
- Flu symptoms
- Diarrhea (Students are not allowed to return to school until symptoms are completely gone.)
- Colored nasal discharge
- Persistent cough
- Strep throat (Students are not allowed to return to school until they have been on 24 hours of antibiotics.)

- Pinkeye (Students are not allowed to return to school until they have been on 24 hours of antibiotic eye drops.)
- Head lice (All lice and eggs removed; must have physician's note)
- Ringworm on body (Treatment for 24 hours; cover with bandage while at school)
- Ringworm on head (physician's note)
- Other contagious conditions (For example, chicken pox, impetigo, etc.)
- Any symptoms specified by the CDC as possible Covid-19 symptoms (fever, cough, loss of taste or smell, etc.)

10.7: Medication Administration Policy

CCS may only administer medications in accordance with the guidelines below. Students are not permitted to carry prescription or non-prescription medications with them in school. These medications include aspirin, Tylenol, ibuprofen, cold medications, etc. If a student needs to take medication of any type during school hours, he/she should go to the office to have medication dispensed by the office or designated school personnel.

It is important that throughout the school year the office be informed of additional shots or boosters a child receives to maintain school records. If your child has any chronic health problems, notify the office so that in the event of an emergency, we will be aware of any existing problems or treatment needed. Health and medical records are maintained in the school office in a locked file.

10.7.a: Prescribed Medications

Prescribed medications may be administered only when students have submitted a completed parent/physician authorization form signed by both the parent/guardian and physician. Medications must be in the original container, labeled by the pharmacist. The prescription must include the name of the student, name of medication, dosage, time to be given, and method for dispensing medication. Any changes to prescribed medications or dosages must be updated in the medical files by the parent.

Only authorized administrative personnel will dispense prescribed medication. A log is maintained in FACTS whenever medications are dispensed. All medications are securely locked in the school clinic. Only authorized personnel have access to the medications. The Head of School designates authorized personnel.

It is the parent/guardian's responsibility to bring the medication to the school and to retrieve any unused medication. Students will not be allowed to transport medications.

10.7.b: Over-the-Counter Medications

Over-the-counter medications may be administered only if a Consent to Administer Non-Prescription Medication during School Hours online form has been completed and signed by the parent/guardian. The specified medication, dosage, and method for dispensing must be stated.

Administrative personnel will only dispense the over-the-counter medications listed on the Consent to Administer Non-Prescription Medication during School Hours online form. All other over-the-counter medications need a written doctor's approval before our staff can administer them. Medications must be in the original container and labeled with the student's name and dosage instructions.

All over-the-counter medications will be administered by administrative personnel in the front office only on a limited basis. A log will be maintained in FACTS whenever medications are dispensed. All medications will be securely locked in the school clinic.

Students are not to have medications in their possession or to share any medications with other students.

10.7.c: Self-Administered Medications

Self-administered medications will be handled on a student-by-student basis. Before self-medication approval is granted, there must be a consultation with the student, parent/guardian, teacher, and authorized personnel. Self-medication will occur in the privacy of the administrative offices, and a medicine log will be maintained.

All self-administered medications must be on file in the front office, accessible only by administrative personnel/faculty.

10.8: After-School Care

After-school care will be provided for K4 through 5th grade students. During after-school care, students will be supervised in the completion of their homework assignments and will participate in planned activities and a snack time. As enrollment permits, students will be grouped according to age and/or grade. Current information about the after-school care program (hours, fees, policies, etc.) is on the school website at www.ccscolts.org. See after-school pickup times below in Section 10.11. There is no after-school care program for students in grades 6-12. Students found loitering on the school grounds after posted pick-up times will be subject to disciplinary action.

10.9: Change of Address/Email

When families move during the course of a school year, it is critical that they notify the school office of this change so the school can maintain necessary and appropriate contact with the family. If a move occurs during the course of the year, families should update their information in FACTS within 15 days of the move.

Because so much of the communication between the school and parent happens via email, parents must let us know of any changes in email address. FACTS, the school data management system, requires email access, also.

10.10: Conference Scheduling

Appointments or conferences should be set with individual teachers. Conferences may not be scheduled during the hours of 7:30 a.m. – 8:00 a.m. and 2:30 p.m. – 3:15 p.m. (lower school) or 3:00 p.m. – 3:30 p.m. (upper school). Parent meetings with the administration should be made through the office. Parents cannot “drop in” and expect teachers or administrative staff to meet with them.

ALL meetings with school personnel, including the Head of School or a principal, must be scheduled.

10.11 Delivery and Pick-up of Students

- **Use the carpool line when dropping off or picking up your child; please be respectful of the traffic flow patterns and follow the directions of the carpool staff. Do not use the center lane unless you are a preschool or K4 parent parking and walking your child to his/her entrance.**
- Lower school students are to be dropped off at the front entrance of the school using the carpool lane. Upper school students will be dropped off at the back entrance.
 - Students who drive are required to park in the front parking lot with their parking permit displayed.
- Under no circumstances should students arrive or be dropped off prior to 7:30 a.m. The doors of the school will be opened promptly at 7:30 a.m.
- Students in kindergarten through twelfth grade who arrive before 7:50 a.m. must report to the cafeteria. At 7:50 a.m., students will be released to go to their classrooms.
- Students who are tardy must check in at the Attendance Office.
- Lower school (K5-4th) pick-up begins at 2:55 p.m. Students not picked up by 3:30 p.m. will be sent to after-school care for supervision. After-school care fees apply.
- Upper school (5th-12th) pick-up begins at 3:15 p.m. at the front of the school. Students must be picked up by 3:45 p.m. After 3:45 p.m., students found loitering on school grounds will be subject to disciplinary action.

10.12: Supervision for After-School Activities

CCS does not provide supervision for the following:

- students who have siblings in sports practices or tutoring
- athletes waiting to begin practices
- students who are waiting for games to start

10.13: Field Trip Information

Field trips provide an additional opportunity for academic enrichment. Students must turn in a permission form from a parent or legal guardian (notarized if it is an overnight trip) and have an acceptable behavioral record to participate in field trips. Field trip permission forms **MUST** be turned in for each student; emails and phone calls from parents will not be accepted in lieu of the form. The teacher(s) in charge of a field trip will provide parents/guardians with the necessary field trip form.

Field trips are designed to be part of the class curriculum, and as such are considered to be school days. Students who choose not to attend a field trip will not come to school, will be counted as absent for the day(s) of the field trip, and may be given an assignment to complete during the field trip day(s). School administration determines whether the absence is excused or unexcused.

Field trips and their costs are based on the expectation that at least 80% of a class will attend. When these numbers are not met, overall cost per student may increase or field trips may be cancelled.

Chaperones will consist of school staff. In the case where additional chaperones are needed, the field trip coordinator will recruit additional chaperones. Non-staff chaperones cannot ride the activity bus (insurance rules). All students are required to ride the activity bus, unless riding with their parents/guardians. If transportation is provided solely by private vehicles, special permission forms will be provided for the trip.

Field trips are grade-specific and are not intended for siblings in other grade levels. Therefore, siblings in other grade levels are not allowed on field trips.

Dress code for field trips – refer to Section 8.6 for field trip guidelines.

10.14: Lost and Found Items

Items that are lost or found can be turned in or looked for in the Attendance Office. Items not claimed will periodically be donated to the Salvation Army or a comparable charity.

10.15: Lunch Program

10.15.a: General Information

Crossroads Christian School provides a hot lunch and a full salad bar on Monday, Tuesday, and Wednesday, with outside ordering options on Thursday and Friday. Lunches are not included in tuition costs. See the Appendix for the current lunch program policies, item prices, etc.

10.15.b: Junior/Senior Lunch Policy

Juniors and seniors are allowed to eat lunch in the courtyard/playground with prior approval from staff as an alternative to the cafetorium. Privileges will be revoked if abused.

10.15.c: Parent/Visitor Lunch Policy

CCS is a closed campus. Visitors are not allowed during lunch. Any visitor who shows up at school to visit during lunch will not be permitted to stay on campus.

Outside food, including fast food, **cannot be brought in** for students to pick up from the front office.

10.16: Messages

Parents wishing to contact their children should call the school office. We are happy to call students to the office to speak with their parents or to give them messages. We ask parents to please avoid texting children during class time.

10.17: Student Parking Permits

Students wishing to drive to school must apply for a parking permit at the front office. The application must be signed by both a parent and the student. Upon receipt of a signed application, the student will pay \$25.00 for a parking permit. This parking permit must be displayed at all times. Students without permits will not be allowed to leave their vehicles in the CCS parking lot. In addition, FACTS access will be disabled until the permit fee is paid.

10.18: Solicitations

CCS Policy regarding solicitation/advertisement is as follows:

The school (staff, faculty, etc.) cannot provide or endorse the vending of any products that are not associated with school functions (fundraising, concessions, event tickets, etc.).

CCS will not advertise or distribute any form of advertisement.

10.19: School Closure Information

School closings will be communicated by the school website, email, FACTS Family Portal calendar & announcements, Facebook & Instagram, school voice mail, and local media:

TV Stations	
WRAL	Channel 5
WTVD	Channel 11
News 14	Channel 14
NBC	Channel 17

Remind is one of the fastest ways that you can receive information from the school regarding delays, closings, and important announcements. Remind is a communication system that sends messages via text and/or e-mail. If you signed up for Remind last year, you do not need to register again, as you are still on the school's list. If you are a new family or you did not sign up last year, please use the information in the Back-to-School newsletter to do so, or visit the school website for instructions (<https://ccscolts.org/support/remind101/>).



10.20: Holiday Activities

To respect the views of all parents, CCS makes every effort to avoid controversial topics and images. Since some of our parents take exception to Halloween, Santa Claus, elves, the Easter Bunny, etc., the school will not focus on these ideas in our classrooms. All holiday activities and parties must be pre-approved by the Head of School. CCS does not acknowledge any significance related to October 31.

10.21: Contact Information

If you need assistance, consult the school website for a directory or call the main school office and ask to be directed to the appropriate person.

Office Phone: (252) 431-1333
FAX Number: (252) 431-0333
Website: www.ccscolts.org

Section 11: Appendix



CROSSROADS CHRISTIAN SCHOOL

P.O. Box 249 ♦ Henderson, NC 27536 ♦ (252) 431-1333 Office ♦ (252) 431-0333 Fax ♦ www.ccscolts.org

Adoption of ESV Bible

Crossroads Christian School adopted the English Standard Version (ESV) of the Holy Bible for use in school in the 2014-15 school year.

Since the work of John Wycliffe in the 1300's, the English-speaking world has been blessed with the opportunity to read the Word of God in its own language. While it would be ideal if all of today's believers could read the Bible in the original languages of the author, the process of translation has given us a great opportunity to hear and understand the scriptures with clarity, in our native tongue, with the original intent of the author still intact.

One approach to translation tries to "express the meaning of the original text in today's language [and] reproduce the meaning of the original text in English so that the effect on today's reader is equivalent to the effect on the ancient reader" (Duvall and Hayes, 35). A second approach, the more formal approach, "tries to stay as close as possible to the structure and words of the source language" (Duvall and Hayes, 35). The first approach is called a "thought-for-thought" approach and is most popularly represented by The Message, the NLT, and, to a lesser extent, the NIV. The more formal approach is called a "word-for-word" approach and is found in the NASB, KJV, NKJV and the ESV, among others.

While thought-for-thought translations are great for devotional readings, reading to a group unfamiliar with the Bible, or in order to give a freer expression of the Bible text in question, a translation closer to a word-for-word approach is more appropriate for serious Bible study, preaching, and teaching. The freer translations "update the original author too much for study purposes," while many word-for-word translations are at too high of a reading level for most readers due to phrasing and vocabulary (Fee and Stuart, 43). A word-for-word approach, however, is indispensable when dealing with precise doctrinal issues such as the atonement and the character and nature of God.

In a school setting a balance must be struck between readability and literalness. Doctrinal precision cannot be sacrificed, yet readability must be maintained for student understanding. John Piper finds such a balance in the ESV: "The ESV is the best balance available of readability and literalness." He calls the ESV "more readable than the NASB and more literal than the NIV...beautifully readable [and] memorizable Bible."

The Mardel Translation Guide lists the ESV as the most readable of all word-for-word translations and is recommended for readers of all ages. It is translated in a way that is "understandable and sounds like current English literature to most Americans. It sounds modern" (David Lawson-Blog-<http://blog.precept.org/home/bid/182837/ESV-or-NASB-That-is-the-Question>).

The preface of the ESV explains: "The ESV is an 'essentially literal' translation that seeks as far as possible to capture the precise wording of the original text and the personal style of each Bible writer. As such, its emphasis is on 'word-for-word' correspondence, at the same time taking into account differences of grammar, syntax, and idiom between current literary English and the original languages. Thus it seeks to be transparent to the original text, letting the reader see as directly as possible the structure and meaning of the original."

All translations of the Bible into English have their usefulness. God has used translations across the spectrum to bring people to Christ and encourage believers around the world. While several translations may be useable at Crossroads, we want to make sure that our students are learning from the translation that best communicates the original intent of the author while also being easily read and understood. It is our hope that by using the ESV as the primary translation at CCS, students will build a stronger foundation for years of Bible study after they leave CCS.

People who endorse the ESV			CCS Bible Translation Revision Team
Jerry Bridges Francis Chan Dr. Bryan Chapell Nancy Leigh DeMoss Kevin DeYoung Mark Driscoll	Dr. Jack Graham Max Lucado Dr. Erwin W. Lutzer Dr. R. Albert Mohler, Jr. Dorothy Kelley Patterson Dr. Paige Patterson	John Piper Dr. Philip Graham Ryken Dr. R. C. Sproul Joni Eareckson Tada Dr. Ravi Zacharias	Ryan Russell Aaron Hale Mandy Thomas Jonathan Capps

See www.crossway.org/bibles/esv/endorsements/ for a full list and quotes about the ESV.



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Lunch Program Policies

Food service is an important part of your child's school day. Studies have repeatedly shown that students who eat well do better in school. Our goal is to offer every student a nutritious, delicious, and well-balanced meal.

Plate Lunch Prices (Monday – Wednesday)

Pre-K4 through 3rd grade.....\$4.50

4th grade & up.....\$5.00

**Please see our current price list for individual pricing and other available items.
Substitutions may be necessary due to the availability of food from vendors.**

NOTE: *All items are not offered on a daily basis.*

Food in the cafeteria may contain or come into contact with common allergens such as dairy, eggs, wheat, tree nuts, peanuts.

- *There are two options for payment:*

1. **Online Payment:** A FACTS SIS (formerly known as RenWeb) account is the preferred method. FACTS SIS (Student Information System) allows your family to have an account to use for lunch. This eliminates having to send cash money to school with your student.

A minimum of **\$25** is needed to start an account. You are allowed to view what your student is eating with a FACTS SIS account. You may also view your balance online. This way you can send in money to add to the account at any time. The funds in this account are solely for the purchase of food from the CCS cafeteria. The student is not allowed to take money out of the account for the vending machines, bake sales, etc.

****** Pay Online ******

For your convenience, you can use the "Add Funds" option for the cafeteria prepay account section in the FACTS SIS Family Portal. (Log in as parent, go to the Financial Section > under the Prepay Accounts section is the Cafeteria account with the link to "Add Funds.")

2. **Cash or Check:** Students may bring in a check or cash to the front office or cafeteria to be placed on a student's FACTS SIS lunch account.
- All daily purchases need to be made through the use of funds on a student's lunch account. *The CCS cafeteria will NOT allow items to be purchased daily with cash.* Funds need to be placed on account through either the online payment or by sending in a check or cash (minimum \$25 to open the account).
 - All lunch accounts must have a credit on the account for the lunch orders to be charged against. It is the responsibility of each family to monitor the balance on their account. No charges will be allowed once an account has a \$0 balance.
 - To place funds on a lunch account during Open House, please stop by the front office.

LUNCH PROGRAM POLICY

General Information for 2026-27:

Crossroads Christian School offers a prepared hot lunch option on **Monday, Tuesday, and Wednesday** of each week. Lunches are not included in tuition costs (with the exception of K3).

Crossroads will offer Jersey Mike's on **Thursday** and Chick-Fil-A on **Friday** of each week. Thursday and Friday lunch offerings are not included in tuition costs.

- Orders for Jersey Mike's & Chick-Fil-A need to be placed on FACTS Family Portal by Monday night of each week.
- Orders for Jersey Mike's & Chick-Fil-A are charged to the account when the orders are finalized. Refunds will not be given for students who are not at school or do not want the ordered food.

Parent/Visitor Lunch Policy: No visitors will be allowed into the building for lunch. Outside food cannot be brought in for students to pick up from the front office.



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Transportation Policy

Transportation Policy: Students are required to go and return from events on the transportation provided unless prior arrangements have been made. Parents absolve Crossroads Christian School, its insurers, agents, employees, representatives, and board members and assigns from any and all causes of actions, claims, demands, or expenses in any way connected with or arising out of said transportation to and from all events.

Activity Bus

1. **Student Day Field Trip:**

Parents must customize, complete, and sign the **CCS Field Trip Permission Form**, per trip. The teacher(s) in charge of a field trip will provide the form.

2. **Student Overnight Field Trip:**

Parents must complete and sign the **CCS Notarized Field Trip Permission Form**, per each overnight field trip. The teacher(s) in charge of a field trip will provide the form.

Private Vehicle

1. **Student Day Field Trip:**

Parents must customize, complete, and sign the **CCS Field Trip Permission Form**, per field trip. The teacher(s) in charge of a field trip will provide the form.

2. **Student Overnight Field Trip:**

Parents must complete and sign the **CCS Notarized Field Trip Permission Form**, per each overnight field trip. The teacher(s) in charge of a field trip will provide the form. (Note: Mrs. Lisa Williams can notarize this form; there is a \$5 fee for this service.)

3. **Student-Athlete Transportation:**

Parents must complete and sign the **CCS Private Vehicle Transportation Form**. One permission form serves for the school year.

4. **Off-Campus Lunch:**

Senior students:

Senior students are allowed to eat lunch off campus on Fridays once the **Student Off-Campus Lunch Release of Liability Form** is complete and signed. They must sign out and back in at the Attendance Office when leaving and returning from lunch.



CROSSROADS CHRISTIAN SCHOOL

Math Tracks

College Admissions Counseling

GOAL	Selective College/University after high school (with Calculus)	College/University after high school (without Calculus)	Community Colleges & <u>Some</u> Private Colleges after high school
Grade Level	Math Track 1	Math Track 2	Math Track 3
7	Pre-Algebra	Math 7	Math 7
8	Algebra I/Honors Algebra I	Math 8	Math 8
9	Algebra II/Honors Algebra II	Algebra I/Honors Algebra I	Algebra I
10	Geometry/Honors Geometry	Algebra II/Honors Algebra II	Algebra II
11	Honors Precalculus	Geometry/Honors Geometry	Geometry
12	Honors Calculus	Functions, Statistics, & Trigonometry or Honors Precalculus	Accounting (when offered)

Crossroads Christian School requires four math classes to graduate. Colleges or universities in the UNC system* require that these math classes be any of these combinations: Algebra I, Algebra II, Geometry, and one more unit of math higher than Algebra II; Algebra I & II, and two classes higher than Algebra II; or Integrated Math I, II, III, and one unit above III. Some private colleges as well as community colleges do not require a fourth higher math but will accept the Accounting class as the fourth math unit. Call the admissions office of the college to which you want to apply and ASK an admissions counselor about their math requirements if you have any questions.

NOTE: Keep in mind that the drop/add period is only through the first full week of school; once that deadline passes, students will remain in the class where they are enrolled.

Summary: Some math classes qualify you for both graduation from CCS and college or university admissions (Track 1 or Track 2). Track 3 qualifies you to graduate from CCS and meets the admissions requirements of some private colleges and most community colleges. (NOTE: In some cases, you may be required to take placement tests or intermediate classes at these colleges before placing into degree programs.) Remember, if you have any questions about a specific college and its math requirements, contact the admissions office for that college directly and ASK.

NOTE TO STUDENTS

Simply taking the classes is not enough – you should do your best to make good grades in them! A “D” in Honors Precalculus, for example, will pass in high school, but will not look very impressive to the college admissions officer reviewing your transcript!

*17 Institutions of the UNC System: Appalachian State University, East Carolina University, Elizabeth City State University, Fayetteville State University, NC Agricultural and Technical State University, North Carolina Central University, NC State University, UNC-Asheville, UNC-Chapel Hill, UNC-Charlotte, UNC-Greensboro, UNC-Pembroke, UNC-Wilmington, UNC School of the Arts, Western Carolina University, Winston-Salem State University, North Carolina School of Science and Mathematics

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